



डॉ. बाबासाहेब आंबेडकर तंत्रशास्त्र विद्यापीठ, लोणेरे

Dr. Babasaheb Ambedkar Technological University, Lonere

विद्याविहार, लोणेरे-रायगड ४०२ १०३ (महाराष्ट्र) Vidyavihar, Lonere - Raigad 402 103 (Maharashtra)

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परिक्षा विभाग



Dr. Narendra S. Jadhav

Controller of Examination (I/c)

डॉ. नरेंद्र सु. जाधव

परीक्षा नियंत्रक (प्र.)

Necessary Documents Required for following Certificate

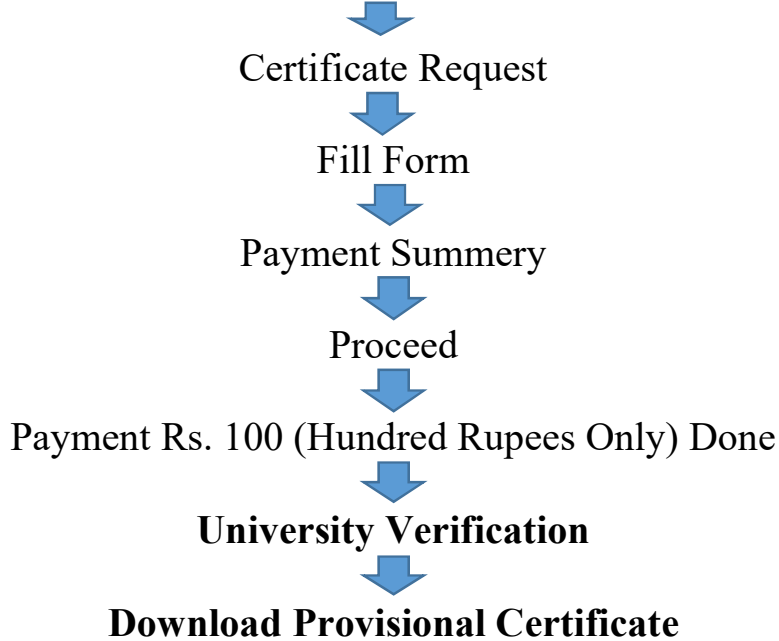
Students are requesting procedure to apply for various certificates issued by the Examination section. Kindly go through the instructions given below:

1. Procedure/Documents for the Provisional Certificate

For Academic Year 2024-2025 (Student Login)
(Only 2025 pass out students can apply for a Provisional Certificate.)

Steps for provisional certificate online:

All Students Use This student.dbatu.ac.in For Your Login.



any issue related to payment contact dbatu_support@unisuite.in

After seven working days, the verified document **Download** Provisional Certificate in your Login.

2. Procedure/Documents for the Transcript Certificate

- ❖ Application requesting for transcript certificate - To, Controller of Examinations, Dr.Babasaheb Ambedkar Technological University, Lonere stating name and PRN.
- ❖ No Dues certificate / L.C. / Clearance Certificate (From parent Institute where you completed your UG/PG).
- ❖ All Semester Originals Marksheet (Xerox).
- ❖ Transcript Certificate Fee, Rs 1000/- (2 - Copies) to be paid from online by unisuite
 - Click on **<https://dbatu.unisuite.in/PayList/EF>**
 - Select Transcripts Fee
 - Fill information and pay Rs.1000/- online after payment receipt will be generated
 - Download receipt
- ❖ Attach receipt and document to be verified with application.
- ❖ Send this document via e-mail and you will have to come to the University or Regional Centre to collect the transcript along with all document Xerox copies.

examcertificate@dbatu.ac.in do not send mail to any other mail id.

any issue related to payment contact dbatu_support@unisuite.in

- ❖ Collect Transcript certificate from examination section after **fourteen working days** (No scan copy will be send).

3. Procedure for the Medium of Instruction Certificate

- ❖ Application requesting for medium of Instructions Certificate - To, Controller of Examinations, Dr.Babasaheb Ambedkar Technological University, Lonere stating name and PRN.
- ❖ All Semester Originals Mark sheet (Xerox).
- ❖ No Dues certificate / L.C. / Clearance Certificate (From parent Institute where you completed your UG/PG).
- ❖ Medium of Instructions Certificate Fee, Rs 100/- to be paid from online by unisuite
 - Click on <https://dbatu.unisuite.in/PayList/EF>
 - Select Medium of Instruction Certificate Fees (Per Student)
 - Fill information in remark put medium of instruction and pay Rs.100/- online after payment receipt will be generated
 - Download receipt
- ❖ Attach receipt and document to be verified with application.
- ❖ Send this document via e-mail and you will have to come to the University or Regional Centre to collect the Medium of Instruction along with all document Xerox copies.
examcertificate@dbatu.ac.in **do not send mail to any other mail id.**

any issue related to payment contact dbatu_support@unisuite.in
- ❖ Collect verified document from examination section after **seven working days**.

4. Procedure for the Conversion Certificate (CGPA to percentage)

- ❖ Application requesting for Conversion Certificate - To, Controller of Examinations, Dr.Babasaheb Ambedkar Technological University, Lonere stating name and PRN.
- ❖ All Semester Originals Marksheet (Xerox)
- ❖ No Dues / L.C. / Clearance Certificate (From parent Institute where you completed your UG/PG).
- ❖ Conversion certificate Fee, Rs 100/- to be paid from online by unisuite
 - Click on <https://dbatu.unisuite.in/PayList/EF>
 - Select CGPA To Percentage Conversion Certificate Fees (Per Student)
 - Fill information in remark put CGPA to Percentage certificate and pay Rs.100/- online after payment receipt will be generated
 - Download receipt
- ❖ Attach receipt and document to be verified with application.
- ❖ Send this document via e-mail and you will have to come to the University or Regional Centre to collect the Conversion Certificate along with all document Xerox copies.
examcertificate@dbatu.ac.in **do not send mail to any other mail id.**

any issue related to payment contact dbatu_support@unisuite.in
- ❖ Collect verified document from examination section after **seven working days**

5.Procedure for the Document Verification Certificate

- ❖ Application requesting for document verification / College Letter - To, Controller of Examinations, Dr.Babasaheb Ambedkar Technological University, Lonere stating name and PRN.
- ❖ Last year's original Marksheet / Degree Certificate / Diploma Certificate (Xerox)
- ❖ Document verification fees Fee, Rs 500/- to be paid per student per document from online by unisuite
 - Click on **<https://dbatu.unisuite.in/PayList/EF>**
 - Select Verification Fees (Per Student)
 - Fill information and pay Rs.500/- online after payment receipt will be generated
 - Download receipt
- ❖ Attach receipt and document to be verified with application.
examcertificate@dbatu.ac.in do not send mail to any other mail id.

any issue related to payment contact dbatu_support@unisuite.in
- ❖ Collect verified document from examination section after **seven working days.**