

Academic Affiliation

To

Dr. Babasaheb Ambedkar Technological University, Lonere

for

2025-26



Dr. Babasaheb Ambedkar Technological University, Lonere

Maharashtra

**DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY -
MAHARASHTRA**

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AFFILIATION OF COLLEGES TO THE UNIVERSITY

1. As per the Section 3(3) of the Dr. Babasaheb Ambedkar Technological University Act XXIX 2014, the University is affiliating University, it may affiliate any other college, or institution conducting Engineering, Pharmacy, Architecture, Hotel Management and Catering Technology courses for the conferment of degrees, postgraduate diplomas or grant certificates to the students admitted therein, in whole of state of Maharashtra.
2. As per the Section 4(2) of the Dr. Babasaheb Ambedkar Technological University Act XXIX 2014, all existing colleges and autonomous institutions imparting education at degree and above level in various courses excepting those in Management, which are coming under the purview of All India Council of Technical Education, Council of Architecture and Council of Pharmacy, previously admitted to the privileges of or affiliated to the universities specified in the Schedule-I appended to the Act, have the option to be admitted to the privileges of or affiliated to the Dr. Babasaheb Ambedkar Technological University.
3. Under Section 8(25) of the Act, the University has the powers to lay down the conditions of affiliation of colleges and recognition of institutions.

R.12 AFFILIATION OF COLLEGES TO THE UNIVERSITY

1. The Dr. Babasaheb Ambedkar Technological University, established as the State Affiliating University by the Government of Maharashtra, as per the Dr. Babasaheb Ambedkar Technological University Act 2014, has adopted the UGC Regulations for affiliation of the colleges offering Engineering and Technology, Pharmacy, Architecture and Hotel management & Catering Technology education at degree and postgraduate levels. (F. No. 14-9/2013 (CPP-II) date 28th February, 2014).

2. Definitions:

- 1) “Affiliation” means association with, and admission of a college to the privileges of the University;
- 2) “AICTE” means All India Council for Technical Education, established by the All India Council for Technical Education Act, 1987
- 3) “Architect” means an architect registered with the Council of Architecture established under the Architects“ Act, 1972;
- 4) “Autonomous College”, means a college which is declared as an autonomous college by the University

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- 5) “College” means any institution, which provides for a programme of study for obtaining any degree from a university and which, in accordance with the rules and regulations of the university, is recognized by the UGC as competent to provide for such programme of study and present students undergoing such programme of study for the examination for the award of such qualification;
- 6) “Compliance Report” means the report submitted by a college complying with the requirements as set by the university from time to time;
- 7) “Commission” means the University Grants Commission established under the UGC Act, 1956;
- 8) “Foreign Student” means a student who possesses a foreign passport and fulfills eligibility requirements for admission;
- 9) “Minority Institution” means an institution established or maintained by a person or a group of persons belonging to a minority community, recognized as such by the Central Govt./ State Government;
- 10) “NAAC” means National Assessment and Accreditation Council, as autonomous body under section 12(c) of UGC Act, 1956;
- 11) “NBA” means National Board of Accreditation, an autonomous body under section 10(u) of AICTE Act, 1987;
- 12) “Programme of study” means a higher technical education programme pursued for a degree specified by the commission under Section 22 of the UGC Act;
- 13) “State Government” means Government of Maharashtra
- 14) “Technical College” means a college offering programmes in technical education at degree level and above;
- 15) “Technical Education” means programmes of education, research and training in the areas namely engineering & technology, architecture, pharmacy, hotel management and catering technology, and such other programmes or areas as the State Government may declare;
- 16) “University” means the “Dr. Babasaheb Ambedkar Technological University
- 17) “University area” means the area of the whole of the State of Maharashtra

1. INTRODUCTION

Dr. Babasaheb Ambedkar Technological University (DBATU) is the State Technical University of Maharashtra, India. DBATU is inviting applications from colleges for affiliation to various programs for the academic year 2025-26. Applications can be submitted for the following processes:

- a) **Starting of new Architecture/Engineering/Pharmacy/Hotel Management and Catering Technology College**
- b) **Temporary Affiliation (continuation/migration from other university) for Existing Colleges including**
 - (i) Affiliation for Courses in UG and PG Levels (B. Tech / B. Pharm. / B. Pharmacy (Practice) / B.Arch./ B. HMCT/ B. Voc /BCA / M. Tech / M. Pharm. / M. Arch / M. HMCT/ MCA) /Pharm D
- c) **New Courses (UG/ PG) yet to be included in DBATU academic programs:**
Interested Colleges have to submit syllabus as per DBATU evaluation scheme along with application
- d) **Permanent Affiliation for existing temporarily affiliated Colleges to DBATU**

2. PROCEDURE FOR APPLYING FOR AFFILIATION TO DBATU

The college/institute needs to apply as per the template available on the University Website and submit the completed Proforma at the link provided.

Please ensure that the Registration fees, Processing fees, Affiliation fees and Late Fees (if applicable) is paid before the submission of the application.

Applications with incomplete information, incomplete or incorrect fees, submitted after the last dates as specified by the university from time to time may be rejected.

3. AFFILIATION REGISTRATION FEES

Registration fees per Institute is Rs. 2,000/- + GST @ 18% (Rs. 2360/-)

4. APPLICATION PROCESSING FEES

- (a) **Processing Fees** for New affiliation of college & Setting up **New Technical College** offering one or more technical programmes at Degree / Post Graduate Degree Level and for **adding New Technical Programmes** at Degree / Post Graduate Degree Level in existing technical colleges the processing fees is as follows:

Sr. No	Type of Technical College applying	Application Processing Fees (Rs. In Lakhs)
1	Minority Technical College	2.2
2	Technical College set up exclusively for Women	2.2
3	All other Professional Colleges	3.3

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4	Government / Govt. aided College	1.1
5	Government Autonomous College	NIL

Note: GST @18 % (or as per the prevailing rates) will be applicable on all above fees

(b) Processing Fees for Change in Site / Location, Closure of College and conversion of Women College to Co-Ed College.

Sr. No	Type of Technical College	Change in Site / Location (Rs. In Lakhs)	Closure of Institute (Rs. In Lakhs)	Conversion of Women College to Co-Ed College (Rs. In Lakhs)
1	Minority Technical College	1.1	1.1	1.1
2	Technical College set up exclusively for Women	1.1	1.1	1.1
3	All other Professional Colleges	1.65	1.65	1.65
4	Government / Govt. Aided Colleges	1.1	1.1	1.1
5	Government Autonomous Colleges	Nil	Nil	Nil

Note: GST @18 % (or as per the prevailing rates) will be applicable on all above fees

(c) Processing Fees for various applications of Degree, Post-Graduate Degree proposed by a Technical College

Sr. No	Type of Institution	Extension of affiliation (Rs. In Lakhs)	Increase in intake/ additional course in 1st and, or 2nd shift/Addition of direct second year division/Addition of PG Program (Rs. In Lakhs)	Introduction of 2nd shift, Part time programmes (Rs. In Lakhs)	Introduction or continuation of PIO seats (Rs. In Lakhs)	Introduction or continuation of NRI seats (Rs. In Lakhs)	Reduction in Intake/ Closure of Course/ programme / course (Rs. In Lakhs)	Change of name of Institute (Rs. In Lakhs)
1	Minority Institution	0.825	0.825	2.2	2.2	2.2	0.825	0.825
2	Institution set up exclusively for Women	0.825	0.825	2.2	2.2	2.2	0.825	0.825
3	All other Institutions	1.1	1.1	3.3	3.3	3.3	1.1	1.1
4	Government/ Govt. Aided Colleges	1.1	Nil	Nil	Nil	Nil	Nil	Nil

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5	Government Autonomous Colleges	Nil	Nil	Nil	Nil	Nil	Nil	Nil
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Note: GST @18 % (or as per the prevailing rates) will be applicable on all above fees

d) Late Fee: Additionally, late fees of Rs. 2, 00, 000/- (Rupees Two Lakhs Only) and GST @18 % (or as per the prevailing rates) will be applicable for applications received after due date (i.e. after 31st Oct 2024 up to 31st Dec 2024).

e) Additional Inspection/Re-visit Fee: Additional Inspection/Re-visit Fee of Rs. 1,10,000/- (Rupees One Lakh Ten Thousand Only) and GST @18 % (or as per the prevailing rates) per additional visit will be applicable for the additional inspection/re-visit for the institute, if the institute is found unfit during LIC visit.

5. (a) Affiliation Fee Structure

Note: A division is of 60 students or part thereof per branch will be considered for calculation of Affiliation Fees

Sr. No	Particulars	Amount (Rs. in Lakh)
1	Affiliation Fee for New affiliation for UG/PG courses in the First year of affiliation	
1.1	Engineering and Technology	0.22 per division (Min 1.65)
1.2	Pharmacy	1.1
1.3	Architecture	1.1
1.4	HMCT	1.1
2	Fee for extension of affiliation of UG courses*	0.22 per year per branch per division at first year, and 0.22 per year per branch per division per additional direct second year division from second year onwards. (Min 0.825)
3	Affiliation Fee for Post-Graduate courses in the affiliated Colleges	0.165/- per course per year (Min 0.22)

Note: GST @18 % (or as per the prevailing rates) will be applicable on all above fees

4. (b) Permanent Affiliation to the colleges having Temporary Affiliation with the University

- a) All those colleges seeking permanent affiliation must have an existence of at least six years since initiation.
- b) The college must have secured NBA or NAAC accreditation at the time of application.

Fee Structure for Permanent Affiliation (for 3 Years)

Affiliation processing fees and the affiliation fees paid by the college/institute at the time of application for permanent affiliation will be non-refundable (even if the permanent affiliation is not granted by the university)

Sr. No	Particulars	Amount (Rs. in Lakh)
1	Application Processing Fees (only once)	1.1
2	Permanent Affiliation Fee for Three (3) Years	
2.1	Engineering and Technology	0.55/- per division (Min 2.2)
2.2	Pharmacy	0.55/- per division (Min 2.2)
2.3	Architecture	0.55/- per division (Min 2.2)
2.4	HMCT	0.55/- per division (Min 2.2)
2.5	Affiliation Fee for Post Graduate courses	0.4125/- per division (Min 0.55)

Note: GST @18 % (or as per the prevailing rates) will be applicable on all above fees

Important Note: All the above mentioned fees are to be paid by **online payment process**. The details for online payment shall be made available on request to **affiliation@dbatu.ac.in** Further for all the above mentioned fees additionally, **GST @18% or as per the prevailing rates will be applicable**. The rate of GST may change from time to time as per directed by the government.

- 1) The application shall be processed by the scrutiny committee of the University and deficiencies, if any, will be communicated to the institute through email provided by the institute/college at the time of application.

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- 2) The details will be inspected by the Local Inspection Committee (LIC). Further information can be provided, if any, at the time of LIC visit.
- 3) The management shall submit an online application for affiliation to new college, new course(s), additional faculty, additional divisions, additional intake capacity, new divisions, continuation or extension of affiliation, to the Registrar of the University **on or before 31st October** every year preceding the year from which the affiliation is sought.
- 4) In case of delay in filling the Online application after 1st November, submission of such applications may be accepted by the University as stated in (6) with payment of late fees till 31st December of every year with the late fees of Rs. 2,00,000/- + GST at the rate of 18% for New and Existing Institutes for renewal/ continuation.
- 5) No application will be considered after the due dates in any circumstances.
- 6) If the College fails to apply for extension/continuation of affiliation on or before 31th October of the year, a penalty shall be imposed on the college. In case of repeat failure for applying for continuation of affiliation, the matter shall be placed before the Executive council for decision.
- 7) NOC will not be issued unless online generated application is submitted with required fees.
- 8) An incomplete application/ an application without fees for affiliation and an application received after the above due date will not be considered by the University.
- 9) If the affiliation application for new UG courses is not recommended by the University or if the application is rejected by the State Government, 75% of the affiliation fees will be refunded to the management. The registration fees, application processing fees and the taxes paid will be non-refundable.
- 10) If the affiliation application for new PG courses is not recommended by the University or if the application is rejected by the State Government, the affiliation fees will not be refunded in any case. The registration fees, application processing fees and the taxes paid will be non-refundable.
- 11) No Application will be considered for affiliation after the closer of AICTE/PCI/CoA portal.
- 12) If the application for increased intake and additional divisions in UG as well PG courses are not recommended by the University or if the State Government rejected application after recommendation by the Government, the application and affiliation fees shall not be refunded.
- 13) If the application of affiliation/ extension, increased intake, additional division filed by the management is withdrawn by the management before 31st October of preceding year to which affiliation is sought, the affiliation fees will be refunded by the University after deduction of 10% in the fees.
- 14) The fees paid for permanent affiliation shall not be refunded.
- 15) An application for starting additional subject/ course of study will be treated as an application for extension of affiliation.
- 16) The affiliated Institute/College shall give an undertaking that the Institute/college shall provide when requested, class rooms for examination, necessary ICT infrastructure, supervisors, paper setters and evaluators from its faculty-

- 17) The affiliated college shall give an undertaking to establish on line or e-attendance system for real time data about the students that can be linked to University's MIS.
- 18) The affiliated college shall agree to submit the marks for mid-term examination within ten days of the last day of the conducting examination. The continuous assessment marks of every student shall be submitted by the college on the digital portal of the University, before the Mid-term examination for the first half of the semester while continuous assessment marks for second half of the semester must be submitted before the registration of the students for the semester examination.
- 19) The college shall agree to be part of the Academic Audit every year as a part of academic process of the University. The cost of the visit of the Audit Committee shall be borne by the College.

6. ON-LINE PROCESS OF APPLICATION

- 1) Please download the blank template from affiliation tab on University website.
- 2) Pay the requisite fees at the “**Affiliation Payment Link**” from affiliation tab on University website.
- 3) Application with Late Fees of Rs. 2,00,000/- + GST at the rate of 18% will be acceptable for applications received after 31st October 2024 up to 31st December 2024.
- 4) Please fill up the details in the affiliation template.
- 5) Add separate tables for the data wherever required.
- 6) **Sign with stamp/seal on each page of the filled up application form and supporting documents** and create PDF file of the documents for upload (max size 300 MB).
- 7) Upload the template & Payment details at “**Apply online for Affiliation**” in affiliation tab on University website.

Please note that the application may be state away rejected if any of the information in the Proforma or uploaded at the link above is found incomplete or incorrect.

The Affiliation Processing Fees, Affiliation fees and Late Fees can be calculated as per the manual. Note that if the fees are not paid as per the manual, the application may be rejected or may attract the late fee as may be applicable at the time of processing of the applications.

7. STATUS OF THE PROPOSAL FOR AFFILIATION AT DIFFERENT STAGES

1. Affiliated
2. Postponement
3. Withdrawal/Cancellation
4. Rejection

1. **AFFILIATED:** Those Colleges/Institutions who registered for Affiliation and
 - a. Scrutiny completed.
 - b. Local Inspection Committee completed.
 - c. Submitted all applicable documents for final Affiliation letter.
 - EOA/LOA issued by AICTE
 - Approval from PCI/COA/HMCT
 - NOC From Government of Maharashtra
 - NOC From Director of Technical Education
 - NOC from Parent University
 - NOC from Affiliating University
 - d. Affiliation letters issued.

Note: if any fee pending after issuing of affiliation letter the same will be carried forward with next year fee with applicable penalty

2. **POSTPONEMENT:** Those Colleges/Institutions who registered for Affiliation and
 - a. Scrutiny completed. (need to postpone)
 - b. Local Inspection Committee completed. (need to postpone)
 - c. If affiliation need to be postponed for any reason only for one year.
 - d. No affiliation letter will be issued.

Note: In the case of Postponement for any of the reasons Processing fee, Affiliation Fee will be carry forward to next year (One year only)

3. **WITHDRAWAL/CANCELLATION:** Those Colleges/Institutions who registered for Affiliation and
 - a. Scrutiny completed. (need to withdraw/cancel process)
 - b. Local Inspection Committee completed. (need to withdraw/ cancel process)
 - c. Submitted all documents for final Affiliation letter. (need to withdraw/ cancel process)

Note: In the case of withdraw/cancellation: only Affiliation fees will be refunded after deducting 25% amount and taxes paid.

3.1. **WITHDRAWAL/CANCELLATION:** If the scrutiny and LIC visit are not completed, then Processing Fee and Affiliation Fee will be refunded as per the approval of Hon. Vice Chancellor, DBATU after deducting the taxes paid and 25 % of the basic fees paid.

4. **REJECTION:** Those Colleges/Institutions who registered for Affiliation and
- a. Their application rejected for any of the non-compliances/ reasons, they may be provided an opportunity for compliance of the same by changing or modifications before the schedule of Local Inspection Committee.
 - b. If the College/Institution is unable to produce compliances at the time of Local Inspection Committee and their application is rejected by the Committee, they will not be considered for the Affiliation by Dr. Babasaheb Ambedkar Technological University.

Note: In the case of Rejection of the proposal, after completion of any committee only Affiliation fees will be refunded after deducting 25% amount and taxes paid.

8. LOCAL INSPECTION COMMITTEE VISITS

- 1) After receiving the hardcopy of the application and the necessary prescribed fees, the DBATU shall appoint a Scrutiny Committee to scrutinize the documents. A Local Inspection Committee will be constituted for Inspection of the college, if the Scrutiny Committee recommends the application for further consideration.
- 2) In case the Scrutiny Committee finds the application is not in order, the University shall reject the application with reasons for rejection communicated to the management of the Institute.
- 3) The Local Inspection Committee (LIC) will visit the college to physically verify the information provided by the college in application.
- 4) The visit and observations of the LIC will be video recorded during the visit, the necessary arrangements for which will be made by the principal. The video recording shall be submitted to the chairman of the LIC in a pen drive for forward submission to the University without any editing.
- 5) All the information is to be provided online for various applications but may be supplied in off-line mode too.

Appendix 1 lists the common information to be filled by all the applicants for affiliation.

Appendix 2 lists the information to be filled by the applicants for new colleges

Appendix 3 lists the information to be filled by applicants for new research centers or affiliation of existing research centers.

9. DETAILED PROJECT REPORT (DPR) FOR ESTABLISHMENT OF NEW COLLEGE

Format for Detailed Project Report (DPR) for establishment of new college

A10.1 PREAMBLE

This Chapter covers the genesis of the proposal with respect to the background of the technical education and industry scenario of the State where the proposed Institution is being located and the credentials of the Consultants, if any, engaged by the promoters for preparation of the DPR

10.1.1 Introduction

10.1.2 Background of the Consultants

10.1.3 Technical Education & Industry Scenario

A10.2 THE PROMOTING BODY

This Chapter is expected to cover the status of the Promoting Body, its legal standing with respect to registration formalities, nature of the Body viz. Charitable Trust, Family Trust, Co-operative Society, Public Society etc., its activities since its inception with specific emphasis on its Social, Charitable, Educational activities along with a list of major activities undertaken to date, its mission and vision.

- (i) Introduction to its Genesis including its Registration Status
- (ii) Details of its Promoters including their Background
- (iii) Activities of the Promoting Body including a listing of major educational
- (iv) Promotion activities undertaken by it in the past
- (v) Mission of the Promoting Body
- (vi) Vision of the Promoting Body

A10.3 OBJECTIVES AND SCOPE OF THE PROPOSED COLLEGE

This Chapter is expected to cover the goal of the proposed college, Scope and Justification of its establishment in the light of the prevailing technical education and industry scenario in the State, availability of students for admission, particularly the number of students passing the qualifying examination viz. 10+2 Science in First Class and the number of seats already available in the particular course (B. E./B. Pharm/B. Arch./B.HMCT/M. Pharm/M.Tech./M.Arch./M.HMCT/MCA, etc.) in the State, and the genesis of the proposal with respect to the technical manpower requirement of the State, if available

- (i) Objectives of the college
- (ii) General and Technical Education Scenario of the State
- (iii) Status at Entry Level
- (iv) Status of Technical Level Manpower
- (v) Industrial Scenario of the State
- (vi) Scope of the College vis-à-vis the Industrial Scenario and Educational Facilities already available in the State.

A10.4 ACADEMIC PROGRAMS

This Chapter is expected to cover the basic Academic Philosophy of the college and to list the identified Programs, targets, and various facilities

- (i) Basic Academic Philosophy of the College
- (ii) Types of Programs
- (iii) Identified Programs
- (iv) Phase-wise Introduction of Programs & Intake
- (v) Target Date for Start of Academic Programs
- (vi) Central Computing facility
- (vii) Central library
- (viii) Central Workshop
- (ix) Central Instrumentation Facility
- (x) Affiliating Body
- (xi) Scholarships

A10.5 SALIENT FEATURES OF ACADEMIC DIVISIONS

This Chapter is expected to give phase-wise details of the Academic Programs / Divisions that the proposed college desires to setup in consonance with its Academic Philosophy including the Objectives, Areas of Focus, Detailed Analysis of Requirements of Faculty, Building Space, Equipment, etc. for each Academic Division

- (a) Classification of Academic Divisions i.e. Departments, Centers, Schools, Central Academic Facilities
- (b) Details of each Academic Department / Centre, like:
 - (i) Academic Objectives
 - (ii) Areas of Focus

- (iii) Academic Program
- (iv) Faculty Requirement & Phase-wise Recruitment
- (v) Requirement of Laboratories, Space and Equipment (cost)
- (vi) Requirement of other Space like Class Rooms, Faculty Rooms, Departmental Office

A10.6 QUALITY AND HUMAN RESOURCE DEVELOPMENT

This Chapter is expected to cover the Human Resource Developmental aspects of the proposed Institution including the Policies of the Management to promote excellence among Faculty & Staff, Strategies to attract and retain bright faculty and methodologies towards quality management and fostering of academic excellence

- (i) Academic Values
- (ii) Recruitment, Strategies for Attracting and Retention of Faculty Personnel for Excellence, Promotional Avenues, Career Ladder
- (iii) Policies for Teaching and Non-teaching Staff Development
- (iv) Permanent and Contract Services for Teaching, Non-teaching and other support Personnel
- (v) Total Quality Management
- (vi) Overall Teaching and Non-teaching Staff Requirements

A10.7 LINKAGES IN TECHNICAL EDUCATION

This Chapter is expected to elaborate the external linkages envisaged along with the strategies for promotion of R&D, Partnership with Industry, etc. for the wholesome growth of students as well as for contribution of the colleges to Society at large

- (i) Introduction
- (ii) Linkages with industry
- (iii) Linkages with the community
- (iv) Linkages with other colleges in the region
- (v) Linkages with Institutions of excellence such as the IITs and IISc., Bangalore,
- (vi) Linkages abroad
- (vii) Linkages with R&D laboratories

A10.8 GOVERNANCE, ACADEMIC and ADMINISTRATIVE MANAGEMENT

This Chapter is expected to cover the basic philosophy of governance and administrative management including the structure of its Board of Governors (BoG), the organizational chart for operational management along with responsibilities vested at various levels of administrative hierarchy. It is expected that a well thought out method of institutional governance and administration will be the key to its growth and success

- (i) Philosophy of Governance
- (ii) Board of Governors
- (iii) Organizational Structure & Chart for day-to-day Operations & Management
- (iv) Role and Responsibilities of Key Senior Positions
- (v) Methods / Style of Administration / Management

A10.9 CONCEPTUAL MASTER PLAN FOR MAIN CAMPUS DEVELOPMENT

This Chapter is expected to cover the details of the Master Plan for Campus Development starting from the selection of site to the proposed land use pattern and the Phase-wise construction of various facilities / utilities to the level of landscaping. Institutional aspects of development is expected to be taken up in consonance with the Master plan keeping in view various aspects of convenience, safety and utility of the facilities

- (i) The Site
- (ii) Proposed Land Use Pattern
- (iii) Design Concept
- (iv) Buildings and Facilities in the Campus
- (v) External Services
- (vi) Construction Systems and Materials
- (vii) Landscape Proposal

A10.10 REQUIREMENT OF STAFF, SPACE and EQUIPMENT AND THEIR COST

This Chapter is expected to make a consolidated estimate of phase wise requirements of the staff, building, equipment and their cost, along with strategies for the mobilization of funds required

- (i) Introduction
- (ii) Faculty Requirements
- (iii) Non-teaching Staff Requirements

- (iv) Building Requirements: Area and Costs
- (v) Estimated Cost of Equipment
- (vi) Phase-wise Financial Requirements
- (vii) Strategies for Financial Mobilization

A10.11 ACTION PLAN FOR IMPLEMENTATION

This Chapter is expected to cover the Activity Chart from the conceptual stage to final implementation, indicating a time-activity Chart for various activities, its constraints and implementation strategy including financial out lay

- (i) Activity Chart
- (ii) Constraints
- (iii) Financial Outlay
- (iv) Strategy for Implementation

A10.12 EXECUTIVE SUMMARY OF THE DETAILED PROJECT REPORT

This Chapter is expected to present a Summary of the DPR as per the following format for ready reference

- (i) Details about the Promoting Body
- (ii) Name and Address of the Promoting Body
- (iii) Date of Registration / Establishment of the Promoting Body
- (iv) Nature of the Promoting Body:
- (v) E-Activities of the Promoting Body since inception
- (vi) Constitution of the Promoting Body

A10.13 Faculty Data

Name	Academic qualifications	Nature of Association with the promoting Body	Experience in academic institutions (in years)		
	Technical	Non Technical	Promotional	Management	Organizational

A10.14 Proposed Institution

- (i) Details about the proposed college
- (ii) Development Plan for the proposed college
- (iii) Vision of the Promoting Body
- (iv) Mission of the Promoting Body

A10.15 Development Plan

- (i) Give a bar chart indicating mobilization of funds for the proposed project at the time of establishment and for next 10 years at intervals of five years.
- (ii) Give a bar chart indicating the recruitment of faculty (separately for Lecturer, Assistant Professor, Associate Professor, Professor) for the proposed project at the time of establishment & for next 10 years at intervals of five years
- (iii) Give a bar chart indicating creation of built up area (separately for Instructional, Administrative and Amenities) for the proposed project at the time of establishment & for next 10 years at intervals of five years.
- (iv) Give a bar chart indicating investment on equipment and machinery for the proposed project at the time of establishment & for next 10 years at intervals of five years.

A10.16 Total Project cost (at the time of establishment and next five years)

A10.17 Details for mobilization / source of funds (capital & recurring) (at the time of establishment and next five years) (Rs. in Lakhs)

A10.18 Recruitment of faculty (at the time of establishment and next five years)

Year	Professor	Associate. Professor	Assistant Professor	Total

A10.19 Recruitment of non-teaching staff (at the time of establishment and next five years)

Year	Recruitment		Total
	Technical	Administrator	

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A10.20 Proposed structure of governing body

Sr.	Trust / Society Representative	Academic background		Industry Rep	Others
		Technical	Nontechnical		

A10.21 Industry Linkages (at the time of establishment, and next five years)

DECLARATION

I / We, on behalf of “.....” hereby confirm that this Detailed Project Report has been prepared for its proposed college

It is hereby confirmed that all the information furnished above is true to the best of my / our knowledge and belief and if any information is found to be false, the proposal may be rejected.

(Authorized Signatory of the applicant)

Place:

Name

Date:

Designation

Seal

Appendix -1

Details of the common data to be provided

These details are to be uploaded with the main/college admin User ID for any type of affiliation Temporary/Permanent/Research Centre or submitted in Excel Sheets until availability of e-submission.

1. INSTITUTION DETAILS

Sr. No	Particulars	Details
1	Name of the Institution	
2	Address of the Institution	
3	Village/Town/City	
4	District	
5	State	
6	Pin	
7	STD Code	
8	Land Line Number 1	
9	Land Line Number 2	
9.1	Mobile Number	
10	PAN, if available (Upload/Attached scanned copy of PAN card)	
11	Bank Account Number	
12	Name & Address of the Bank	
13	IFSC Code	
14	Fax	
15	E-mail ID	
16	Year of Establishment	
17	Date of the First approval by AICTE	
18	Upload/Attach copies of AICTE First & Latest approval letters with application	
19	Year of first affiliation to the University	
20	Upload/Attach: Copy of the latest affiliation letter from DBATU, if applicable	
21	Web site	
22	Type of Institution	Govt, Constituent, Aided, Unaided
23	Minority Institute	Yes/ No
24	Type of Minority	Religious, Linguistic
25	Name of the Minority	
26	Women Institute	Yes/No
27	Background of the Institution	

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2. APPLICATION DETAILS (Temporary Affiliation/Continuation/Extension/
Permanent Affiliation/New Course/New College/Research Centre)

Sr. No	Particulars	Details (tick mark whichever is applicable)
2.1	Temporary Affiliation (New College/Migration from other university)	
	New Affiliation (new college)	
	Migration from other University	
	Addition of Course / Closure of Course	
	Increase in Intake / Reduction in Intake	
	Change of name of the Institute	
	Conversion of Women's Institution into Co-Ed Institution	
	Introduction of Second Shift	
2.2	Continuation/ Extension	
	Continuation of Affiliation	
	Extension of Affiliation	
	Addition of Course / Closure of Course	
	Increase in Intake / Reduction in Intake	
	Change of name of the Institute	
	Conversion of Women's Institution into Co-Ed Institution	
	Introduction of Second Shift	
2.3	Permanent Affiliation	
	Addition of Course / Closure of Course	
	Increase in Intake / Reduction in Intake	
	Change of name of the Institute	
	Conversion of Women's Institution into Co-Ed Institution	
	Introduction of Second Shift	

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3. DETAILS OF PARENT ORGANIZATION

Sr. No	Particulars	Details
1	Name of the Society/ Trust	
2	Year of Establishment	
3	Address	
4	Village/Town/City	
5	District	
6	State	
7	Pin	
8	STD Code	
9	Land Line Number 1	
10	Land Line Number 2	
11	Fax	
12	Web site	
13	Type of organization	Trust, Society, Government
14	Registration date	
15	Name of the Chairman	
16	Address	
17	Village/Town/City	
18	District	
19	State	
20	Pin	
21	STD Code	
22	Land Line Number 1	
23	Land Line Number	
24	Mobile Number	
25	E-mail Id	
26	Fax	
27	Genesis of the organization	
28	Mission Statement of organization	
29	Vision of the organization	
30	Upload: Registration certificate	

4. DETAILS OF GOVERNING COUNCIL

5.1 Is Principal Ex-Officio member secretary of the Governing Council Y/N

4.2 GOVERNING COUNCIL MEMBERS (for ALL members: Provision for maximum 22 members)

Add separate table for each member

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Father's Name	
4	Surname	
5	Designation Details :	Chairman, Secretary , Member, Ex-office Member
6	Academic Background	Technical/ Non-Technical/ Profession (pl give details)
7	Address Line 1	
8	Address Line2	
9	Village/ City	
10	District	
11	State	
12	PIN	
13	Contact No	
13.1	Land Line Number	
13.2	Mobile Number	
14	Email Id	

4.3 No. of times the Governing Council meeting is convened in the last academic year

Dates of the GC meetings

Upload/ Attach: the copies of minutes of the latest 2 GC meetings

4.4 LIST OF OTHER INSTITUTIONS MANAGED BY THE SOCIETY

Add Separate table for each institute

Sr. No.	Particulars	Details
1	Name & Address of Institution	
2	Same Campus: Options (Y/N)	
3	Area	
4	Survey No	
5	Type of Education offered	
6	Affiliating / Recognition Authority	

5. DETAILS OF THE PRINCIPAL

Sr. No	Particulars	Details
1	First Name	
2	Father's Name	
3	Surname	
4	Date of birth	
5	Doctorate degree	Yes/No
6	Details: Stream, Branch, University, Specialization	
7	Master's degree	Yes/No
8	Details: Stream, Branch, University, Specialization	
9	Bachelor's degree	Yes/No
10	Details: Stream, Branch, University, Specialization	
11	Other qualifications	
12	Date of joining the Institute as Principal	
13	Appointment type	Options (Permanent, Temporary, In charge, Deputation)
14	Experience	In Years
	Teaching:	
	Experience at Professor Level:	
	Research:	
	Industry:	
15	Contact Details	
15.1	Land Line Number	
15.2	Mobile Number	
15.3	E-mail Address	
15.4	Fax	
16	Number of Books Published	

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17	Number of Papers Published - National Level	
18	Number of Papers Published - International Level	
19	Number of Research candidates Guided	
20	Number of Research candidates Guiding	

Upload/Attach : Documents for PhD. Degree, Appointment letter as Principal, Proof of PhD Guided, Experience Certificates

6. LAND DETAILS

(Please see Appendix 4 of R12 of the University Rules and regulation for requirement.)

Sr. No	Particulars	Details
1	Location	Details : Rural, Other than Rural
2	Land ownership details	Gift Deed/,Govt Lease/,Registered Sale Deed
3	Total area (in acres)	
4	Land Registered in the Name of	
5	Land registered with	
6	Land registration date	
7	Registration Number	
8	Survey Number	
9	Land Use Certificate issued by	
10	Land Use Certificate date	
11	Mortgaged Land	Options (Y/N)
12	Purpose of Mortgage	

Upload/Attach: Documents for Transfer of Lands in the name of the Trust / Society, Permissions, Land Use Certificate, Tax paid receipt

7. BUILDING DETAILS

(Please see Appendix 4 of R12 of the University Rules and regulation for requirement.)

Sr. No	Particulars	Details
1	Building Status	Details: Construction Completed, Under Construction
2	No. of Buildings in the campus Planned	
3	No of buildings completed on the date of application	
4	Total built up area) Planned	(in Sqm
5	Total built up Area ready	(in Sqm)

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6	Total Instructional area (Carpet Area) ready	(in Sqm)
7	Total Administrative area (Carpet Area) ready	(in Sqm)
8	Total Amenities area (Carpet Area) ready	(in Sqm)
9	Total Circulation area ready	(in Sqm)

Upload/Attach: Approved Building Plans

(Please note: Without out ready instructional area, the application will not be processed further. It shall be responsibility of the college to inform the University as and when the necessary building area is ready against the requirement)

8. PROGRAMME & COURSE DETAILS

Sr. No	Particulars	Details
1	Existing course/Addition of new course	
2	Programme	Engineering & Technology /Pharmacy/ Architecture/ Hotel Management and Catering Technology
3	Level	PG/UG
4	Current Intake	
5	Change in Intake applied	Yes/No
6	If yes, intake applied for	
7	Nam of the Course with specialization	
8	Shift Options : 1 st / 2 nd	
9	Full time/ Part time	
7	Year of Starting	
8	Course Duration	
9	Number of Students Admitted	
10	Eligible for Accreditation	Eligible/ Not Eligible
11	If Eligible, Accreditation status	Accredited/ Not Accredited

(Add separate tables for each course)

9. INSTRUCTIONAL AREA

Add separately for each Course (Department) & Level wise

Sr. No	Particulars	Details (Room Numbers, Average Carpet Area (Sqm), Flooring, Wall painting, Electrification & Lighting, Air Conditioning Furniture & Fixtures)
1	Programme	Engineering & Technology /Pharmacy/ Architecture/ Hotel Management and Catering Technology
2	Level	PG/UG
3	Name of the Course	
4	Building Number	
5	Building Name	
6	Room Type Details for each room	
7	Department Board Room,	
8	Cabin for Head of Dept,	
9	Department Office,	
10	Departmental Library,	
11	Faculty Rooms,	
12	Department Seminar Hall	
13	Class rooms (add separate row for each class room)	
14	Other	

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10. ADMINISTRATIVE AREA

Add separately for each building

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Room Type Details :	
4	Main Administrative Office	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
5	Principal / Director's Office	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
6	Board Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
7	Exam Control Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
8	Central Library	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready

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9	Placement Office	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
10	Faculty Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
11	Central Store	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
12	Maintenance	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
13	Security	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
14	Housekeeping	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
15	Reception	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready

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		Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
16	Pantry for Staff	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
17	Other	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details :Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready

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11. AMENITIES AREA

Add separately for each building

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Room Type	
4	Toilet	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
5	Cafeteria	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
6	Stationery Store,	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
7	Girls Common Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
8	Boys Common Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
9	Sports Club	Room Number

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		Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
10	Boys Hostel	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
11	Girls Hostel	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
12	Principals Quarter	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
13	First aid cum Medical Room	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
14	Student activity Centre	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
15	Auditorium	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available

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		Furniture's & Fixtures Details : Ready/ Not Ready
16	Guest House	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready
17	Others	Room Number Area (in Sqm) Flooring Details : Ready/ Not Ready Wall painting Details : Ready/ Not Ready Electrification & Lighting Details : Ready/ Not Ready Air Conditioning Details : Available/ Not Available Furniture's & Fixtures Details : Ready/ Not Ready

12. CIRCULATION AREA

Add separately for each building

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Area Type Details : Corridor Types, Other Common Area, Other Areas	
4	Area (in Sqm)	
5	Flooring	Details : Ready/ Not Ready
6	Wall painting	Details : Ready/ Not Ready
7	Electrification & Lighting	Details : Ready/ Not Ready
8	Sanitary Fittings	Details Available/ Not Available
9	Furniture's & Fixtures	Details : Ready/ Not Ready

13. LABORATORY DETAILS

Add separately for each department/ level

(Please refer to A5.2 Laboratory Equipments and Experiments of Appendix 5 of R12 of rules and regulations of the University)

Add separate table for each lab

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Sr. No	Particulars	Details
1	Dept and Level Wise	
2	Programme	Engineering & Technology, Pharmacy, Architecture, Hotel Management and Catering Technology,
3	Level	PG/UG
4	Name of the Course	
5	Name of the Laboratory	
6	Major Equipments in the Laboratory	
7	No. of PCs available	
8	Amount spent till date	
9	Budget for the current Year (in Lakhs)	
10	First Aid Facility	Options(Y/N)

14. LIBRARY DETAILS

(Please refer to A5.3 of Appendix 5 and Appendix 9 of R12 of rules and regulations of the University)

Sr. No	Particulars	Details
1	Program me	Engineering & Technology, Pharmacy, Architecture, Hotel Management and Catering Technology,
2	Titles	
3	Volumes	
4	Name of Journals	
	International	
	National	
5	E – Journals	Y/N
6	Member of DBATU's E-consortium	Y/N
7	LIBRARY FACILITIES	Working Hours
8	Investment till the Date	
9	Budget for current Year	
10	Area (in Sqm)	
11	Reading Room Capacity (in Numbers)	
12	Reprographic Facility	
13	Library Networking	
14	No. of Multimedia PCs	
15	Type of Access	Options : Open/Closed

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16	Library Management Software	
17	Bar Code or RF Tab book handling	Options : Y/N
18	e- JOURNALS	
19	Programme	Engineering & Technology, Pharmacy, Architecture, Hotel Management
20	Publishers	
21	Subscription for each published From Subscription Till,	
22	Amount for each subscription	

15. COMPUTATIONAL FACILITIES

Sr. No	Particulars	Details
1	No. of PCs	
	Available for Students	
	Available for Faculty	
	Available for Administration Office	
2	Total No. of PCs Available in College	
3	No. of printers	
4	Names of Legal software available	
	System Software's,	
	Application Software's	
5	Upload : License Copy	
6	Internet Bandwidth	in Mbps (Upload : Proof)
7	Name of the Service Provider	
8	No of PCs Connected to LAN	
9	Internet Connection Ratio	
10	Wi-Fi Facility	Options(Y/N)

16. HOSTEL FACILITIES

(For each Hostel)

Sr. No	Particulars	Details
1	Category	Boys/Girls
2	Building Name	
3	Number of rooms having	
	1 student /room,	
	2 students/ room,	
	3 students/room,	
	4 students/ room	
4	Area (in Sqm)	
5	Tot no of students in the Hostel	
6	Reservation Room	Options(Y/N)
7	Backup Supply	Options(Y/N)
8	Library Facility	Options(Y/N)
9	Internet Facility	Options(Y/N)

17. FINANCIAL DETAILS FOR THE CURRENT YEAR

Sr. No	Particulars	Details
1	Income	
2	Funds from Central Government	
3	Funds from State Government	Upload : Copy of Approved Budget
4	Funds from AICTE	
5	Funds from UGC	
6	Funds from other Bodies	Upload : Audit Report
7	Funds from Donations	
8	Funds from Student Fees	
9	Funds from other / Internal Revenue	
10	Expenditure	Details :
11	Teaching Staff Salary, Non-teaching Staff Salary	
12	Remuneration to Visiting/Guest Faculty	
13	Library, Equipment, Building Maintenance	
14	Consumables, Other	
15	Library Expenditure	
16	Equipment	(Y, Y-1, Y-2, Y-3, Y-4)

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17	Furniture	(Y, Y-1, Y-2, Y-3, Y-4)
18	Scholarship	

18. DETAILS OF GRANTS RECEIVED

Sr. No	Particulars	Details
1	Faculty Name	
2	Grant Name	
3	Granting Institution Name	
4	Year of Sanction	
5	Status	
6	No of Papers Published	
7	Grant Amount	
8	Duration	
9	Title of Research /Project	

19. FACULTY DETAILS (including Librarian, Assistant Librarian, Workshop Superintendent)

Details to be provided separately for every department (for every individual)

Sr. No	Title	Options (Dr, Mr, Mrs, Ms)
1	First Name	
2	Father's Name	
3	Surname	
4	Gender	
5	Religion	
6	Caste	
7	Category	
8	Date of Birth	
9	Date of Joining Institution	
10	Designation	Options (Principal, Director, Professor, Associate Professor, Assistant Professor, lecturer, Librarian, Assistant Librarian, Workshop Superintendent)
11	Contact Details	
11.1	Mobile Number	
11.2	University Approval Letter No.	

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12	Date of Appointment	
13	Faculty Type	Options (UG, PG)
14	Appointment Type	Options(Permanent, Adhoc, Contract)
15	Total Experience	In years
16	No of Papers Published	Options(International, National)
17	No of Books Published	Options (International, National)
18	No of conference papers	(International, National)
19	No of Patents granted/applied	Options (International, National)
20	No of PhD	Options (Guiding, Guided)
21	No of Master	Options (Guiding, Guided)
22	PF No	
23	PAN	
24	Aadhar Card No	
25	Election Card No	
26	Pay Scale	Options (Vi, V, Others)
		<i>Details: Basic, AGP, DA%, HRA, Other Allowances, Gross Salary,</i>
27	PhD	Options(Y,N),Stream/Branch, University, Year of completion , Specialization
		Upload/Attach : Copy of Degree Certificate, PDC
28	PG	Upload/ attach: Copy of Degree Certificate, PDC
29	UG	Upload/ attach : Copy of Degree Certificate, PDC
30	Mode of Salary	Options (Bank, Cash, Cheque)
31	Service Details	Name of institution, Designation, From ,To

Upload/attach: Photo, Biometric image of right thumb, Appointment Order, Joining Letter on current job)

20. DETAILS OF TECHNICAL STAFF

Sr. No	Particulars	Details
1	Department Name	
2	Title	Options (Mr, Mrs, Ms)
3	First Name	
4	Father's Name	
5	Surname	
6	Gender	

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7	Religion	
8	Caste	
9	Category	
10	Date of Birth	
11	PF No	
12	PAN	
13	Aadhar Card No	
14	Election Card No	
15	Date of Joining Institution	
16	Designation	Options (Foremen, Programmer, Instructor, Asst. Instructor, Helper, Mechanic, Attender)
17	Date of Appointment	
18	Appointment Type	Options(Permanent, Adhoc, Contract)
19		Options(Permanent(Y/N),Adhoc(Y/n), Contract(Y/N),
20	PG Education	University, Year of Completion, Specialization)
21	Upload : Upload : Copy of Degree Certificate, PDC	
22	UG Education	University, Year of Completion, Specialization)
23	Upload : Upload : Copy of Degree Certificate, PDC	
24	Diploma	Board, Year of Completion, Specialization)
25	Upload : Copy of Diploma Certificate	
26	Other Qualification	
27	Upload : Copy of Certificate	
28	Experience	Options(Research, Industrial)
29	Total Experience	In years
30	PF No	Details: Basic, AGP, DA%, HRA, Other Allowances, Gross Salary,
31	Mode of Payment	Options: (Bank transfer, cash, cheque)
32	Bank Details	
33	A/c No,	
34	Bank Name	
35	Bank Branch Name	
36	IFSC Code	

Upload: Photo, Biometric image of right thumb, Appointment Order, Joining Letter

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21. DETAILS OF STAFF

Administrative, physical education and placement staff

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Father's Name	
4	Surname	
5	Gender	
6	Religion	
7	Caste	
8	Category	
9	Date of Birth	
10	Date of Joining Institution	
11	HRA	Options(Other, Gross)
12	Mode	Options(Cash, Credit, Cheque)
13	PF No	
14	PAN	
15	Aadhar Card No	
16	Election Card No	
17	Pay scale	Options: V, VI, other
18		Details: Basic, AGP, DA%
19	Designation	Options(Administrative officer,
20	Asst. Administrative officer, Office Superintendent, FDC, SDC, Officer-Training, Placement, Attender, Sweeper, Driver, Other)	
21	Date of Appointment	
22	Appointment Type	Options(Permanent, Adhoc, Contract) Options(Permanent(Y/N),Adhoc(Y/n), Contract(Y/N),
23	Ph D	University, Year of Completion, Specialization,
24	PG	University, Year of Completion, Specialization,
25	UG	University, Year of Completion, Specialization,
26	Upload : Copy of Degree Certificate, PDC	

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27	Other Qualification	
28	Experience	Options (Research, Industrial in years)
29	Total Experience	
30	Mode of Payment	Options: (Bank transfer, cash, cheque)
31	Bank Details	
32	A/c No,	
33	Bank Name	
34	Bank Branch Name	
35	IFSC Code	

Upload: Photo, Biometric image of right thumb, Appointment Order, Joining Letter)

22. STUDENT DETAILS

Sr. No	Particulars	Details	
1	Department Name		
2	For the Year	Details (Y, Y-1, Y-2,Y-3)	
3	Intake		
	Gender wise	Boys	Girls
4	No. of Students Admitted in last academic year		
5	No. of Students Admitted under Reservation Quota		
6	No. of Vacancies (Category wise)		
7	No. of wards of Ex-Serviceman		
8	General		
9	Non Maharashtra Students		
10	No. of Foreign Students		
11	Total No. Students		

23. EXAMINATION RESULTS

Sr. No	Particulars	Details
1	Department Name	
2	For the Year	Details(Y, Y-1, Y-2,Y-3)
3	Level	UG, PG
4	Semester No	Options(I,II,III, IV, V, VI, VII, VIII)
5	No of Students Appeared	
6	No of Students Passed	

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7	Pass Details	Options(% , No of FCD, FC, SC, Ranks, Rank
8		Position, No of MPC Booked)

24. PLACEMENT DETAILS

Sr. No	Particulars	Details
1	For the Year Details	Options(Y, Y-1, Y-2, Y-3, Y-4)
2	Total No of Eligible Candidates	
3	Branch	
4	No of Candidates Placed	
5	Avg Pay	

25. CONSOLIDATED FACULTY DETAILS

Sr. No	Particulars	Details
1	No. of Professor	
	With Ph D	
	Without Ph D	
2	No. of Associate Professor	
	With Ph D	
	Without Ph D	
3	No. of Asst. Professors	
	With Ph D	
	Without Ph D	
4	Total No. of Faculty belonging to	Options(SC, ST, OBC etc.)
	SC	
	ST	
	OBC	
	SBC	
	VJ/NT	
	EWS	
	Any other category	
5	No. of Visiting/ Emeritus Professors	
6	Cadre ratio Professors: Associate Professor Professors: Asst. Professors	

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7	Pay Scale	Options(VI, VII pay commission)
8		Consolidated, DA

26. FEE STRUCTURE

Sr. No	Particulars	Details
1	Program	Options(Engineering & Technology, Pharmacy Architecture, Hotel Management, Sciences
2	Level	UG, PG
3	Course	Options (E & C, E & E, CSE, etc)
4	Admission Quota	Options (Management, Govt, SNQ)
5	Approved Tuition Fee	
6	Other Fees	
7	Total Fees	

27. ANTI-RAGGING / HARRASSMENT DETAILS

Sr. No	Particulars	Details
1	Constitution of Anti-Ragging Committee	Yes/No
2	Constitution of Anti-Ragging Squad	Yes/No
3	Constitution of Anti-Sexual Harassment Committee	Yes/No
4	Constitution of Anti-Sexual Harassment Squad	Yes/No
5	Affidavit obtained from all Students	Yes/No
6	Appointment of Counselors:	Yes/No
7	Affidavit obtained from parents of all the students	Yes/No
8	Affidavit obtained from students staying in Hostel	Yes/No
9	Affidavit obtained from parents of students staying in Hostel	Yes/No

a) ANTI-RAGGING COMMITTEE

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	

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4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

b) ANTI-RAGGING SQUAD

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

c) ANTI-SEXUAL HARRASSMENT COMMITTEE

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	

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11	Land Line No	
12	E-Mail Id	

d) ANTI-SEXUAL HARRASSMENT SQUAD

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

28. OTHER FACILITIES

Sr. No	Particulars	Details
1	Potable Water Supply	Options(Y/N)
2	Institution Website	Options(Y/N)
3	Notice Boards	
4	Post & Banking / ATM	
5	Staff Quarters	
6	Backup Electric Supply /Capacity	Options(Y/N, Capacity)
7	General Insurance for Institution	
8	Insurance for students	
9	Public Addressing System	
10	Projectors in Class Rooms	
11	Telephone & Fax	
12	All Weather Approach (Motorized Road)	
13	Group Insurance for employees	
14	Medical & Counseling Facility	
15	Fire extinguishers	
16	Transport Facility	
17	CCTV Security	
18	ERP Software	

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19	First Aid Facility	
20	Sewage Disposal System	
21	Vehicle Parking	
22	Language Laboratory (Minimum 25 PCs up to total intake of 1000. Further additional 25 PCs per intake of 1000):	
23	Canteen facility	
24	Student Welfare officer	
25	Regular Medical Examination for boys and girls students held	
26	NSS activity	
27	NCC activity	
28	Fee collection as per fee fixed by Government	
29	No. of Xerox (photo copy) Machines available	

29. LINKAGES WITH INDUSTRY AND OTHER INSTITUTES

Sr. No	Parameters	Name, Relations, involvement in training etc
1	Linkages with industry	
2	Linkages with the community	
3	Linkages with other colleges in the region	
4	Linkages with Institutions of excellence such as the IIT	
5	Linkages abroad	
6	Linkages with R&D laboratories	

30. ATTACHMENTS (CHECK-LIST)

Sr. No	Particulars	Tick mark
1.	Land Documents	
2	Land use certificate	
3	Land location certificate	
4	Approved Building plans ,Master plan & site plan	
5	Minutes of the meeting held from Last LIC visit to the submission of the application	
6	Services Rules approved by the Society	
7	Budget approved by the society	
8	Audited report of the Institution for the previous three years certified by the Chartered Accountant	
9	Statement of expenditure incurred in the previous 5 years towards library, equipment and furniture except salary certified by the Chartered Accountant	
10	Colour Photographs of Front view and back view of all the Buildings(upload)	
11	AICTE first approval letter	
12	AICTE Latest approval letter	
13	Latest Affiliation letter from DBATU	
14	Documents for Transfer of Lands in the name of the Trust / Society	
15	Permission U / S 109 of MAH-LR Act	
16	Tax paid receipt	
17	License Copies of System software's	
18	License Copies of Application software's	
19	Proof for Internet connectivity	
20	Faculty documents	
21	Faculty Photographs	
22	Biometric thumb Impression	
23	Proof for Electric Backup supply	
24	Attachments Status	

31. ACTION PLAN FOR IMPLEMENTATION

Sr. No	Activity Chart	Start Date	End date	Financial Outlay	Strategy for Implementation	Possible constraints and measures to overcome it
1						
2						
3						
4						
5						
6						
7						

32. COMPLIANCE STATUS AGAINST THE OBSERVATION OF THE LIC VISITS

1. Observations from Local Inspection Committee in the previous year.
2. Compliance status in the current year for observations shown in 1.

33. PROPOSAL DETAILS

Sr. No	Particulars	Details
1	Programme	Options (Engineering & Technology, Pharmacy, Architecture, Hotel Management)
2	Level	UG, PG
3	Course	Options (E & C, E & E, CSE)
4	Applied Intake	
5	AICTE Approved the current Year	

Upload: AICTE approval Letter

Upload: Government sanction Letter

Appendix 2

DETAILS OF NEW INSTITUTION

These details are to be uploaded with the mail college admin User ID when applying for New Institution/ College

1. DETAILS OF OTHER INSTITUTIONS WITHIN 50 Km SURROUNDING

Sr. No	Particulars	Details
1	Existence of Institution within 50 Km surrounding	Options(Y/N)
2	Name of the Institution	
3	Address	
4	Name of the Organization	
5	Distance between proposed and Existing Institutions	
6	Details of Programmes & Courses in the Institution existing within 50 Km surrounding	
7	Programme	Options(Engineering &Technology, Pharmacy, Architecture, Hotel Management)
8	Course	Options(UG, PG,)
9	Intake	Options (E&C, E & E, CSE...)

2. Attachments

1. Land Documents
2. Land use certificate
3. Land location certificate
4. Documents for Transfer of Lands in the name of the Trust / Society
5. Approved Building plans, Master plan & site plan
6. Budget approved by the society
7. Audited report of the organization for the previous three years certified by the Chartered Accountant
8. Colour Photographs of Front view and back view of all the Buildings
9. AICTE first approval letter
10. Letter of sanction from the Govt.

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Appendix 3

DETAILS OF RESEARCH CENTER

These details are to be uploaded with User ID's provided for Research Centers.

Sr. No	Particulars	Details	
1	Applied For	Options (New, Continuation, Existing)	
2	Type of Institution		
	Academic		
	R/D Organization		
	Industry R&D		
3	Application Details		
	Name of Research Centre		
	Name of the Institution		
	Details of Organization		
4	Details of Department for which Recognition sought		
	No of Professor	Options(With Ph D)	
	No of Associate Professor	Options(with Ph D, Without Ph D)	
	Total No of Faculty	with Ph D	
	No of PG Courses offered in the Dept		
	Name of PG Course		
5	Details of R &D Organization		
	No of Faculty	Options(with Ph D, Without Ph D, with Patents, Extraordinary Research work)	
	Nature of R/D Activities		
6	Faculty Details(for every faculty)		
	Title	Options (Dr, Mr, Mrs, Ms)	
	First Name		
	Father's Name		
	Surname		
	Gender		
	Religion		
	Caste		

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	Date of Appointment		
	Faculty Type	Options(UG, PG)	
	Appointment Type	Options(Permanent, Adhoc, Contract)	
	PhD	Options(Y/N)	
	Description: Stream, Branch, University, Year of completion		Upload: Copy of certificate/PDC
	PG	Options(Y/N)	
	Description: Stream, Branch, University, College, Year of Completion		Upload: Copy of certificate/PDC
	UG	Options(Y/N)	
	Description: Stream, Branch, University, College, Year of Completion		Upload: Copy of certificate
	Teaching Experience		In Years
	Research Experience		In Years
	Number of Patents		
	Number of PhDs Guided		
	Pay scale	Options: V, VI, other	
	Details: Basic, AGP, DA%, HRA, Other Allowances, Gross Salary,		
	Mode of Payment	Options: (Bank transfer, cash, cheque)	
	Bank Details	A/c No, Bank Name, Bank Branch Name, IFSC Code,	
	First Year Teacher	Options (Y/N)	
7	Details of Research Activity		
	No of Registered Candidates	Options(Phd, Msc, Engg(By Research))	
	No of Research Projects Sanctioned in Last 5 Years	Options (MHRD, AICTE, UGC, TEQIP, DAE, Other)	
	No of Research Publications by Dept Faculty		

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	Details of Revenue	Options(MHRD, AICTE, UGC, DBATU, Other)	
	Patents	Options(Y/N)	
		Upload(Copy of Certificate)	
	Annual Fund Allocated		
8	Details of Research Publications:		
	Faculty Name		
	Type of Publication	Options(National, International)	
	Name of Journal		
	ISBN No		
	Issue		
9	Details of Research Guides		
	Name of the Guide		
	No of Candidates Registered for	Options(Phd, M.Sc(Engg))	
	Status		
	Course work Completion	Options(Y/N)	
	Comprehensive Viva Voce	Options(Y/N)	
	Submitted Final Thesis	Options(Y/N)	
10	Details of Research Scholars		
	Name of the Research Scholar		
	Year of Registration		
	Registered for	Options(Ph D, M.Sc (Engg))	
	Status	Course work completion(Y/N)	
	Comprehensive Viva Voce (Y/N)		
	Submitted Final Thesis(Y/N)		
11	Attachments		
	Progress Report		
	Research Grant sanction letters from	Options(MHRD, AICTE, UGC,)	
	Patent copy		

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CORPUS FUNDS

The colleges will establish necessary funds and keep deposits in the same as prescribed by the AICTE.

Sr. No	Profession	Reserve Funds	Building Funds	Laboratory	Library Deposit
1	Engineering and Technology	500000	8000000	8000000	100000
2	Architecture	1000000	1500000	300000	100000
3	Pharmacy	100000	200000	500000	200000
4	HMCT	100000	200000	500000	200000