



INVITATION FOR QUOTATION

Our Ref No.: DBATU/Store /DoCE/board with stand/2023/2724

Date: 25 OCT 2023

Quotations for Supply of white board with stand.

Due On: 08.11.2023

Date of Opening: 09.11.2023

Time:3.00 pm

To,

Sub: QUOTATION FOR THE SUPPLY OF Supply of white board with stand, pedestal stand  
With board, Slider and Name plate holder

Dear Sir,

Your quotation for the items listed overleaf, may please be submitted to the under signed, so as to reach this Office not later than 08.11.2023. While submitting your quotation, the following procedure

May please be observed and other points borne in mind.

01. The maker's name must be specified.
02. The "Terms and Conditions" for supply and delivery of stores, should be clearly indicated in the quotation, stating whether rates are, inclusive of all taxes, Packing and forwarding charges Freight charges, etc. or not, however rates offered as including all taxes will be more welcome.
03. If packing and forwarding charges are to be charged separately, it should be so clearly stated in your quotation.
04. Please mention clearly whether consignment would be Ex-Godown, Ex-Shop, of F.O.R. dispatching stations. Preferably terms offered as "Delivery of consignment of stores, on F.O.R.
05. Envelope should be clearly marked with our reference No and date of this quotation. It should also be superscripted as per the format given above.
06. The quotation would be opened as per date and timing given above, if desired by you, you may depute an authorized representative with a letter of authority to be present at the time of opening of the quotation at this Office on the aforesaid day, date & time.
07. Your quotation must be valid for a minimum 30 (Thirty) working days from the date of it's opening.
08. Quotation received after the date of opening may not be taken into consideration.
09. Items tendered should confirm to the specification shown in the attached list when and where, full or no specifications are indicated against items in the list. Kindly furnish your full specification in accordance with accepted standards against each item tendered. Where reference to catalogue is made, the relevant catalogues/ Pamphlets/ Literature should accompany the quotation.
10. Your quotation should be for all new items and not for second hand and should be submitted as per standard format of Quotation Submission attached herewith.
11. Please state whether items will be available Ex-Stock. If not the minimum period for delivery, or for supplying the items or stores.
12. It should be clearly stated whether **GST, Insurance, Freight or packing** and forwarding charges, or any other taxes and duties, etc. leviable.
13. It would be appreciated if illustrated catalogues/Literature etc is furnished with the quotation.

14. Expression to as "Complete with standard Equipment" complete with standard accessories "Equipment to" As good as should be avoided. If at all their use is unavoidable then it should be very specifically indicated as to what exactly they mean and what exactly would be supplied under them. Any ambiguity or vagueness should be avoided.
15. For convenience, kindly adopt while quoting the same serial Nos. as given in the list detailed below.

Thanking You.

Yours faithfully,

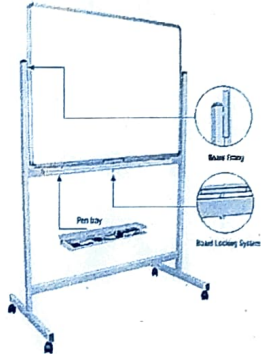


  
Registrar

Dr. Babasaheb Ambedkar Technological  
University,

### List of Items

Sr.No	Description / Specification	Make	Approx. Qty.
01	White board with stand (The detailed specifications are as attached sheet.)		05
02	Pedestal stand with board (The detailed specifications are as attached sheet.)		02
03	Slider (The detailed specifications are as attached sheet.)		15
04	Name plate holders (The detailed specifications are as attached sheet.)		10

## Detailed Technical Specifications

Sr. No	Name of Equipment's	Technical Specification	Qty.
1	<b>Board with Fixed Stand</b>	<ul style="list-style-type: none"> <li>• Should be supplied with magnetic base white board with duster (5 Nos) &amp; suitable set of writing pens. (5 Nos)</li> <li>• Should be suitable for ASTRA writing board.</li> <li>• Should be suitable to use as single/double sided boards.</li> <li>• Should be supplied with white board cleanser (5 Nos)</li> <li>• Stand with heavy duty lockable castors.</li> <li>• Should be packed in CKD condition.</li> <li>• Can be easily assembled.</li> <li>• Pen tray should be provided.</li> <li>• Make – Alkosign or equivalent</li> <li>• Should be provided with size of board – 1800 mm X 1200 mm Height. (5 Nos)</li> </ul> <div style="text-align: center;">  </div>	05
2	<b>Pedestal Stand with board</b>	<ul style="list-style-type: none"> <li>• Stand should be consisting of a heavy threaded base without Castors, an Anodized Aluminum pipe of 1800mm length and two nylon holders to be fixed on the boards.</li> <li>• Make – Alkosign or equivalent</li> <li>• Should be supplied with set of white letters.</li> <li>• Should be suitable board size of 2 ft by 3 ft</li> </ul> <div style="text-align: center;">  </div>	02
04	<b>Slider</b>	<ul style="list-style-type: none"> <li>• Acrylic A4 Size Folder should be suitable to display SOP's, Pie Charts or Product Displays.</li> <li>• Slider should be fitted with magnetic strips at the back of the frame</li> <li>• Slider should be fixed on any metallic surfaces like steel cupboards or Magnetic White Boards.</li> <li>• Sliders should be provided without Magnets also. In such case it is possible to provide holes on top of the frame so that they can be mounted on any surface with screws.</li> <li>• Make - Alkosign or equivalent</li> </ul> <div style="text-align: center;">  </div>	15
05	<b>Name Plate Holders</b>	<ul style="list-style-type: none"> <li>• Should be elegant for displaying Names, Titles etc.</li> <li>• Should be made up of Clear Acrylic Holders in a variety of sizes for a variety of uses as name holder etc.</li> <li>• Sizes:                             <ol style="list-style-type: none"> <li>1) V Series: 75 x 300 ANH V 300 (05 Nos);</li> <li>2) I Series: 75 x 300 ANH I 300 (05 Nos)</li> </ol> </li> <li>• Make - Alkosign or equivalent</li> </ul>	10

Specifications shown above are checked and verified by the Committee of the department.

  
 Head, DoCE