



**Dr. Babasaheb Ambedkar Technological University,  
Lonere Maharashtra**

**Application for Affiliation for A Y 2023-24**



## 1. INSTITUTION DETAILS

Sr. No	Particulars	Details
1	Name of the Institution	
2	Address of the Institution	
3	Village/Town/City	
4	District	
5	State	
6	Pin	
7	STD Code	
8.1	Land Line Number 1	
8.2	Land Line Number 2	
9.1	Mobile Number	
9.2	Alternate Mobile Number	
10	PAN, if available ( <b>Attach scanned copy of PAN card as Attachement_1</b> )	
11	Bank Account Number	
12	Name & Address of the Bank	
13	IFSC Code	
14	Fax	
15	E-mail ID	
16	Year of Establishment	
17	Date of the First approval by AICTE	
18	<b>Attach copies of AICTE First &amp; Latest approval letters with application as Attachement_2</b>	
19	Year of first affiliation to the University	
20	<b>Attach: Copy of the latest affiliation letter from DBATU as Attachement_3, if applicable</b>	
21	Web site	
22	Type of Institution	Government Constituent/Aided/ Unaided
23	Minority Institute	Yes/ No
24	Type of Minority	Religious/LINGUISTIC
25	Name of the Minority	
26	Women Institute	Yes/No
27	Background of the Institution	



**2. APPLICATION DETAILS** (Temporary Affiliation/Continuation/Extension/New Course/New College)

<b>Sr. No</b>	<b>Particulars</b>	<b>Details</b>
<b>2.1</b>	<b>Temporary Affiliation</b>	
	New Affiliation	Options (Y/N)
	Extension of Affiliation	Options (Y/N)
	Increase in Intake	Options (Y/N)
	Closure of Course / Reduction in Intake	Options (Y/N)
	Change of name of the Institute	Options (Y/N)
	Conversion of Women's Institution into Co-Ed Institution	Options (Y/N)
	Introduction of Second Shift	Options (Y/N)
<b>2.2</b>	<b>Continuation/ Extension</b>	
	Continuation of Affiliation	Options (Y/N)
	Extension of Affiliation	Options (Y/N)
	Increase in Intake	Options (Y/N)
	Closure of Course / Reduction in Intake	Options (Y/N)
	Change of name of the Institute	Options (Y/N)
	Conversion of Women's Institution into Co-Ed Institution	Options (Y/N)
	Introduction of Second Shift	Options (Y/N)
<b>2.3</b>	<b>Permanent Affiliation</b>	
	Increase in Intake	Options (Y/N)
	Closure of Course / Reduction in Intake	Options (Y/N)
	Change of name of the Institute	Options (Y/N)
	Conversion of Women's Institution into Co-Ed Institution	Options (Y/N)
	Introduction of Second Shift	Options (Y/N)
<b>2.4</b>	<b>New Course</b>	UG/PG Options (Y/N)
<b>2.5</b>	<b>New College</b>	Options (Y/N)



### **3. DETAILS OF PARENT ORGANIZATION**

Sr. No	Particulars	Details
1	Name of the Society/ Trust	
2	Year of Establishment	
3	Address	
4	Village/Town/City	
5	District	
6	State	
7	Pin	
8	STD Code	
9	Land Line Number 1	
10	Land Line Number 2	
11	Fax	
12	Web site	
13	Type of organization	Trust/Society/Government
14	Registration date and number	
15	Name of the Chairman	
16	Address	
17	Village/Town/City	
18	District	
19	State	
20	Pin	
21	STD Code	
22	Land Line Number 1	
23	Land Line Number	
24	Mobile Number	
25	E-mail Id	
26	Fax	
27	Genesis of the organization	
28	Mission Statement of organization	
29	Vision of the organization	
<b>30</b>	<b>Attach: Registration certificate as Attachment_4</b>	



#### **4. DETAILS OF GOVERNING COUNCIL**

4.1 Is Principal Ex-Officio member secretary of the Governing Council Y/N

#### **4.2 GOVERNING COUNCIL MEMBERS (for ALL members: Provision for Maximum 22 members)**

<b>Sr. No</b>	<b>Particulars</b>	<b>Details</b>
<b>1</b>	<b>Title</b>	<b>Options (Dr, Mr, Mrs, Ms)</b>
2	First Name	
3	Father's Name	
4	Surname	
5	Designation Details :	Chairman, Secretary , Member, Ex-office Member
6	Academic Background	Technical/ Non-Technical/ Profession (pl give details)
7	Address Line 1	
8	Address Line2	
9	Village/ City	
10	District	
11	State	
12	PIN	
13	Contact No	
13.1	Land Line Number	
13.2	Mobile Number	
14	Email Id	

4.3 No. of times the Governing Council meeting is convened in the last academic year

**Dates of the GC meetings**

**Attach: the copies of minutes of the latest 2 GC meetings as Attachement\_5**



#### **4.4 LIST OF OTHER INSTITUTIONS MANAGED BY THE SOCIETY**

Sr. No.	Particulars	Details
1	Name & Address of Institution	
2	Same Campus Options (Y/N)	
3	Area	
4	Survey No	
5	Type of Education offered	
6	Affiliating / Recognition Authority	

#### **5. DETAILS OF THE PRINCIPAL**

Sr. No	Particulars	Details
1	First Name	
2	Father's Name	
3	Surname	
4	Date of birth	
5	Doctorate degree	Options(Y/N)
6	Details : Stream, Branch, University, Specialization	
7	Master's degree	Options(Y/N)
8	Details : Stream, Branch, University, Specialization	
9	Bachelor's degree	Options(Y/N)
10	Details: Stream, Branch, University, Specialization	
11	Other qualifications	
12	Date of joining the Institute as Principal	
13	Appointment type	Permanent, Temporary, Incharge, Deputation
14	Experience	Teaching, Research, Industry (pl give details)
15	Contact Details	
15.1	Land Line Number	
15.2	Mobile Number	
15.3	E-mail Address	
15.4	Fax	
16	Number of Books Published	
17	Number of Papers Published - National Level	
18	Number of Papers Published - International Level	
19	Number of Research candidates Guided	
20	Number of Research candidates Guiding	

**Attach : Documents for PhD. Degree, Appointment letter as Principal as Attachement\_6**

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## 6. LAND DETAILS

Sr. No	Particulars	Details
1	Location	Details: Rural, Other than Rural
2	Land ownership details	Gift Deed, Govt Lease, Registered Sale Deed
3	Total area (in acres)	
4	Land Registered in the Name of	
5	Land registered with	
6	Land registration date	
7	Registration Number	
8	Survey Number	
9	Land Use Certificate issued by	
10	Land Use Certificate date	
11	Mortgaged Land	Options (Y/N)
12	Purpose of Mortgage	

**Attach: Documents for Transfer of Lands in the name of the Trust / Society,  
Permissions, Land Use Certificate, Tax paid receipt as Attachment\_7**

## 7. BUILDING DETAILS

Sr. No	Particulars	Details
1	Building Status	Details: Construction Completed, Under Construction
2	No. of Buildings in the campus Planned	
3	No of buildings completed on the date of application	
4	Total built up area) Planned	(in Sqm
5	Total built up Area ready	(in Sqm)
6	Total Instructional area (Carpet Area) ready	(in Sqm)
7	Total Administrative area (Carpet Area) ready	(in Sqm)
8	Total Amenities area (Carpet Area) ready	(in Sqm)
9	Total Circulation area ready	(in Sqm)

**Attach: Approved Building Plans as Attachment\_8**

**(Please note: Without out ready instructional area, the application will not be processed further. It shall be responsibility of the college to inform the University as and when the necessary building area is ready against the requirement)**



## **8. PROGRAMME & COURSE DETAILS**

**(Please fill up separate form for each course applied)**

Sr. No	Particulars	Details
1	Name of the Course	
2	Affiliation Type	
3	Programme	Engineering & Technology, Pharmacy/Architecture, Hotel Management and Catering Technology,
4	Level	PG/UG
5	Admission Type	
6	Course	Civil, Chemical, Mech, E&C, E&E, CSE, IT, Petro, etc.
7	Shift	Options: 1 <sup>st</sup> , 2 <sup>nd</sup>
8	Full time/ Part time	
9	Year of Starting	
7	Course Duration	
9	Current Intake	
10	Number of Students Admitted	
11	Applied Intake	
12	AICTE Approval the Current Year	
13	Accreditation status ,	Details: Accredited, Eligible Not-Accredited, Not – Eligible

**(Enter information about each course)**





## **9. INSTRUCTIONAL AREA**

**Add separately for each Course (Department) & Level wise**

Sr. No	Particulars	Details
1	Programme	Engineering & Technology, Pharmacy, Architecture, Hotel Management and Catering Technology,
2	Level	PG/UG
3	Course	Civil, Chemical, Mech, ,E&C, E&E, CSE, IT, Petro, etc
4	Building Number	
5	Building Name	
6	Room Type Details for each room :	Room Number, Average Carpet Area (Sqm), Flooring, Wall painting, Electrification & Lighting, Air Conditioning Furniture & Fixtures
7	Main Administrative Office,	
8	Principal / Director's Office,	
9	Board Room,	
10	Cabin for Head of Dept,	
11	Department Office,	
12	Departmental Library,	
13	Exam Control Room,	
14	Placement Office,	
15	Faculty Room,	
16	Central Store,	
17	Maintenance,	
18	Security,	
19	Housekeeping,	
20	Reception,	
21	Pantry for Staff,	
22	Class room complex,	
23	Dept. Building,	
24	Other	



## **10. ADMINISTRATIVE AREA**

**Add separately for each building**

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Room Type Details:	Main Administrative Office, Principal / Director's Office, Board Room, Cabin for Head of Dept, Department Office, Departmental Library, Exam Control Room, Placement Office, Faculty Room, Central Store, Maintenance, Security, Housekeeping, Reception, Pantry for Staff, Other
4	Room Number	
5	Area (in Sqm)	
6	Flooring	Details: Ready, Not Ready
7	Wall painting	Details: Ready, Not Ready
8	Electrification & Lighting	Details: Ready, Not Ready
9	Air Conditioning	Details: Available, Not Available
10	Furniture's & Fixtures	Details: Ready, Not Ready



## 11. AMENITIES AREA

**Add separately for each building**

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Room Type	Toilet, Cafeteria, Stationery Store, Girls Common Room Boys Common Room Sports Club Boys Hostel Girls Hostel Principals Quarter, First aid cum Medical Room Student activity Centre, Auditorium, Guest House, Others
4	Room Number	
5	Area (in Sqm)	
6	Flooring	Details : Ready, Not Ready
7	Wall painting	Details : Ready, Not Ready
8	Electrification & Lighting	Details : Ready, Not Ready
9	Air Conditioning	Details : Available, Not Available
10	Furniture & Fixtures	Details : Ready, Not Ready

## 12. CIRCULATION AREA

**Add separately for each building**

Sr. No	Particulars	Details
1	Building Number	
2	Building Name	
3	Area Type	Details : Corridor Types, Other Common Area, Other Areas
4	Area (in Sqm)	
5	Flooring	Details : Ready, Not Ready
6	Wall painting	Details : Ready, Not Ready
7	Electrification & Lighting	Details : Ready, Not Ready
8	Sanitary Fittings	Details Available, Not Available
9	Furniture's & Fixtures	Details : Ready, Not Ready



### 13. LABORATORY DETAILS

Add separately for each department/ level

Sr. No	Particulars	Details
1	Dept. and Level Wise	
2	Programme	Engineering & Technology, Pharmacy, Architecture, Hotel Management and Catering Technology,
3	Level	PG/UG
4	Course	E&C, E&E, CSE
5	Name of the Laboratory	
6	Major Equipments in the Laboratory	
7	No. of PCs available	
8	Amount spent till date	
9	Budget for the current Year (in Lakhs)	
10	First Aid Facility	Options(Y/N)

### LIBRARY DETAILS

Sr. No	Particulars	Details
1	Program me	Engineering & Technology, Pharmacy, Architecture, Hotel Management and Catering Technology,
2	Titles	
3	Volumes	
4	Journals	Details : International, National
5	E – Journals	Y/N
6	Member of DBATU's E-consortium	Y/N
7	LIBRARY FACILITIES	Working Hours
8	Investment till the Date	
9	Budget for current Year	
10	Area (in Sqm)	
11	Reading Room Capacity (in Numbers)	
12	Reprographic Facility	
13	Library Networking	
14	No. of Multimedia PCs	
15	Type of Access	Options : Open/Closed
16	Library Management Software	
17	Bar Code or RF Tab book handling	Options : Y/N



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18	e- JOURNALS	
19	Programme	Engineering & Technology, Pharmacy, Architecture, Hotel Management
20	Publisher	INDUST, IEEE, Science Direct , ASPP, ASME, ASCE, Mc-Graw hill, , ASTM library, Bentham, Elsevier, EBSCO ISO JTC
21	Subscription for each published From Subscription Till,	
22	Amount for each subscription	

**15. COMPUTATIONAL FACILITIES**

Sr. No	Particulars	Details
1	No Of PCs	Details : Students, Faculty, Admn Officer,, Lab
2	Total No of PCs Available in College	
3	No of printers	
4	No of Legal softwares	Details : System Software's, Application Software's
5	Upload : License Copy	
6	Internet Bandwidth	in Mbps Upload : Proof
7	Name of the Service Provider	
8	No of PCs Connected to LAN	
9	Internet Connection Ratio	
10	Wi-Fi Facility	Options(Y/N)

**16. HOSTEL FACILITIES**

(For each Hostel)

Sr. No	Particulars	Details
1	Category	Boys/Girls
2	Building Name	
3	Number of rooms having	Details : 1 Student /room, 2 students/ room, 3 students/room, 4 students/ room
4	Area (in Sqm)	
5	Tot no of students in the Hostel	
6	Reservation Room	Options(Y/N)
7	Backup Supply	Options(Y/N)



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8	Library Facility	Options(Y/N)
9	Internet Facility	Options(Y/N)

**17. FINANCIAL DETAILS FOR THE CURRENT YEAR**

Sr. No	Particulars	Details
<b>1</b>	<b>Income</b>	
2	Funds from Central Government	
3	Funds from State Government	Upload : Copy of Approved Budget
4	Funds from AICTE	
5	Funds from UGC	
6	Funds from other Bodies	Upload : Audit Report
7	Funds from Donations	
8	Funds from Student Fees	
9	Funds from other / Internal Revenue	
<b>10</b>	<b>Expenditure</b>	Details :
11	Teaching Staff Salary, Non-teaching Staff Salary	
12	Remuneration to Visiting/Guest Faculty	
13	Library, Equipment, Building Maintenance	
14	Consumables, Other	
15	Library Expenditure	
16	Equipment	(Y, Y-1, Y-2, Y-3, Y-4)
17	Furniture	(Y, Y-1, Y-2, Y-3, Y-4)
18	Scholarship	

**18. DETAILS OF GRANTS RECEIVED**

Sr. No	Particulars	Details
1	Faculty Name	
2	Grant Name	
3	Granting Institution Name	
4	Year of Sanction	
5	Status	
6	No of Papers Published	
7	Grant Amount	
8	Duration	
9	Title of Research /Project	



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**19. FACULTY DETAILS** (including Librarian, Assistant Librarian, Workshop Superintendent)

**Details to be provided separately for every department (for every individual)**

Sr. No	Title	Options (Dr, Mr, Mrs, Ms)
1	First Name	
2	Father's Name	
3	Surname	
4	Gender	
5	Religion	
6	Caste	
7	Category	
8	Date of Birth	
9	Date of Joining Institution	
10	Designation	Options (Principal, Director, Professor, Associate Professor, Assistant Professor, lecturer, Librarian, Assistant Librarian, Workshop Superintendent)
11	Contact Details	
11.1	Mobile Number	
11.2	University Approval Letter No.	
12	Date of Appointment	
13	Faculty Type	Options (UG, PG)
14	Appointment Type	Options(Permanent, Adhoc, Contract)
15	Total Experience	In years
16	No of Papers Published	Options(International, National)
17	No of Books Published	Options (International, National)
18	No of conference papers	(International, National)
19	No of Patents granted/applied	Options (International , National)
20	No of PhD	Options (Guiding, Guided)
21	No of Master	Options (Guiding, Guided)
22	PF No	
23	PAN	
24	Aadhar Card No	
25	Election Card No	
26	Pay Scale	Options (Vi, V, Others)
		<i>Details: Basic, AGP, DA%, HRA, Other Allowances, Gross Salary,</i>
27	Ph D	Options(Y,N),Stream/Branch, University, Year of completion , Specialization



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		<b>Attach : Copy of Degree Certificate, PDC as Attachment_9</b>
28	PG	<b>Attach: Copy of Degree Certificate, PDC as Attachment_10</b>
29	UG	<b>Attach : Copy of Degree Certificate, PDC as Attachment_11</b>
30	Mode of Salary	Options (Bank, Cash, Cheque)
31	Service Details	Name of institution, Designation, From ,To

**Attach: Photo, Biometric image of right thumb, Appointment Order, Joining Letter on current job as Attachment\_12**

**20. DETAILS OF TECHNICAL STAFF**

Sr. No	Particulars	Details
1	Department Name	
2	Title	Options (Mr, Mrs, Ms)
3	First Name	
4	Father's Name	
5	Surname	
6	Gender	
7	Religion	
8	Caste	
9	Category	
10	Date of Birth	
11	PF No	
12	PAN	
13	Aadhar Card No	
14	Election Card No	
15	Date of Joining Institution	
16	Designation	Options(Foremen, Programmer, Instructor, Asst. Instructor, Helper, Mechanic, Attender)
17	Date of Appointment	
18	Appointment Type	Options(Permanent, Adhoc, Contract)
19		Options(Permanent(Y/N),Adhoc(Y/n), Contract(Y/N),
20	PG Education	University, Year of Completion, Specialization)





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21	<b>Attach: Copy of Degree Certificate, PDC as Attachment_13</b>	
22	UG Education	University, Year of Completion, Specialization)
23	<b>Attach : Copy of Degree Certificate, PDC as Attachment_14</b>	
24	Diploma	Board, Year of Completion, Specialization)
25	<b>Attach : Copy of Diploma Certificate as Attachment_15</b>	
26	Other Qualification	
27	<b>Attach : Copy of Certificate as Attachment_16</b>	
28	Experience	Options(Research, Industrial)
29	Total Experience	In years
30	PF No	Details: Basic, AGP, DA%, HRA, Other Allowances, Gross Salary,
31	Mode of Payment	Options: (Bank transfer, cash, cheque)
32	Bank Details	
33	A/c No,	
34	Bank Name	
35	Bank Branch Name	
36	IFSC Code	

**Attach: Photo, Biometric image of right thumb, Appointment Order, Joining Letter as Attachment\_17**

## **21. DETAILS OF STAFF**

Administrative, physical education and placement staff

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Father's Name	
4	Surname	
5	Gender	
6	Religion	
7	Caste	
8	Category	
9	Date of Birth	



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10	Date of Joining Institution	
11	HRA	Options(Other, Gross)
12	Mode	Options(Cash, Credit, Cheque)
13	PF No	
14	PAN	
15	Aadhar Card No	
16	Election Card No	
17	Pay scale	Options: V, VI, other
18		Details: Basic, AGP, DA%
19	Designation	Options(Administrative officer,
20	Asst. Administrative officer, Office Superintendent, FDC, SDC, Officer-Training, Placement, Attender, Sweeper, Driver, Other)	
21	Date of Appointment	
22	Appointment Type	Options(Permanent, Adhoc, Contract) Options(Permanent(Y/N),Adhoc(Y/n), Contract(Y/N),
23	Ph D	University, Year of Completion, Specialization,
24	PG	University, Year of Completion, Specialization,
25	UG	University, Year of Completion, Specialization,
26	<b>Attach : Copy of Degree Certificate, PDC as Attachement_18</b>	
27	Other Qualification	
28	Experience	Options (Research, Industrial in years)
29	Total Experience	
30	Mode of Payment	Options: (Bank transfer, cash, cheque)
31	Bank Details	, ,
32	A/c No,	
33	Bank Name	
34	Bank Branch Name	
35	IFSC Code	

**Attach: Photo, Biometric image of right thumb, Appointment Order, Joining Letter as  
Attachement\_19**



## **22. STUDENT DETAILS**

Sr. No	Particulars	Details
1	Department Name	
2	For the Year	Details (Y, Y-1, Y-2,Y-3)
3	Intake	
4	No. of Students Admitted in last academic year	
5	No. of Students Admitted under Reservation Quota	
6	No of Vacancies	Options(Cat-SC,ST, Cat I Boys, Girls)
7	No of EX-Serviceman	Options(Boys, Girls)
8		GM(Boys, Girls)
9	Non Maharashtra Students	Options(Boys, Girls)
10	No of Foreign Students	Options(Boys, Girls)
11	Total No Students	Options(Boys, Girls)

## **23. EXAMINATION RESULTS**

Sr. No	Particulars	Details
1	Department Name	
2	For the Year	Details(Y, Y-1, Y-2,Y-3)
3	Level	UG, PG
4	Semester No	Options(I,II,III, IV, V, VI, VII, VIII)
5	No of Students Appeared	
6	No of Students Passed	
7	Pass Details	Options(%, No of FCD, FC, SC, Ranks, Rank
8		Position, No of MPC Booked)

## **24. PLACEMENT DETAILS**

Sr. No	Particulars	Details
1	For the Year Details	Options(Y, Y-1, Y-2, Y-3, Y-4)
2	Total No of Eligible Candidates	
3	Branch	
4	No of Candidates Placed	
5	Avg Pay	



**25. CONSOLIDATED FACULTY DETAILS**

Sr. No	Particulars	Details
1	No of Professor	Options(With Ph D, Without Ph D)
2	No of Associate Professor	Options(with Ph D, Without Ph D)
3	No Of Asst. Professors	
4	Total No of Faculty	Options(SC, ST, OBC)
5	No. of Professors	Options(Visiting, Emeritus)
6	PHYSICAL	
7	Cadre	Options(Professors, Associate Professors, Asst. Professors)
8	Pay Scale	Options(VI, V)
9		Consolidated, DA

**26. FEE STRUCTURE**

Sr. No	Particulars	Details
1	Program	Options(Engineering & Technology, Pharmacy Architecture, Hotel Management, Sciences)
2	Level	UG, PG
3	Course	Options (E & C, E & E, CSE, etc)
4	Admission Quota	Options (Management, Govt, SNQ)
5	Approved Tuition Fee	
6	Other Fees	
7	Total Fees	

**27. ANTI-RAGGING / HARRASSMENT DETAILS**

Sr. No	Particulars	Details
1	Constitution of Anti-Ragging Committee	Options(Y/N)
2	Constitution of Anti-Ragging Squad	Options(Y/N)
3	Constitution of Anti-Sexual Harassment Committee	Options(Y/N)
4	Constitution of Anti-Sexual Harassment Squad	Options(Y/N)
5	Affidavit obtained from all Students	Options(Y/N)
6	Appointment of Counselors:	Options(Y/N)
7	Affidavit obtained from parents of all the students	Options(Y/N)
8	Affidavit obtained from students staying in Hostel	Options(Y/N)
9	Affidavit obtained from parents of students staying in Hostel	Options(Y/N)



**a) ANTI-RAGGING COMMITTEE**

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

**b) ANTI-RAGGING SQUAD**

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

**c) ANTI-SEXUAL HARRASSMENT COMMITTEE**

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)



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6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

**d) ANTI-SEXUAL HARRASSMENT SQUAD**

Sr. No	Particulars	Details
1	Title	Options (Dr, Mr, Mrs, Ms)
2	First Name	
3	Middle Name	
4	Surname	
5	Designation	Options(Chairman, Member, Student, Parent)
6	Profession	
7	Address	
8	Associated With	
9	Mobile No	
10	STD Code	
11	Land Line No	
12	E-Mail Id	

**28. OTHER FACILITIES**

Sr. No	Particulars	Details
1	Potable Water Supply	Options(Y/N)
2	Institution Website	Options(Y/N)
3	Notice Boards	
4	Post & Banking / ATM	
5	Staff Quarters	
6	Backup Electric Supply /Capacity	Options(Y/N, Capacity)
7	General Insurance for Institution	
8	Insurance for students	
9	Public Addressing System	
10	Projectors in Class Rooms	
11	Telephone & Fax	
12	All Weather Approach (Motorized Road)	
13	Group Insurance for employees	
14	Medical & Counseling Facility	



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15	Fire extinguishers	
16	Transport Facility	
17	CCTV Security	
18	ERP Software	
19	First Aid Facility	
20	Sewage Disposal System	
21	Vehicle Parking	
22	Language Laboratory (Minimum 25 PCs up to total intake of 1000. Further additional 25 PCs per intake of 1000):	
23	Canteen facility	
24	Student Welfare officer	
25	Regular Medical Examination for boys and girls students held	
26	NSS activity	
27	NCC activity	
28	Fee collection as per fee fixed by Government	
29	No. of Xerox (photo copy) Machines available	

**29. LINKAGES WITH INDUSTRY AND OTHER INSTITUTES**

Sr. No	Parameters	Name, Relations, involvement in training etc
1	Linkages with industry	
2	Linkages with the community	
3	Linkages with other colleges in the region	
4	Linkages with Institutions of excellence such as the IIT	
5	Linkages abroad	
6	Linkages with R&D laboratories	



**30. ATTACHMENTS (CHECK-LIST)**

Sr. No	Particulars	Tick mark
1.	Land Documents	
2	Land use certificate	
3	Land location certificate	
4	Approved Building plans ,Master plan & site plan	
5	Minutes of the meeting held from Last LIC visit to the submission of the application	
6	Services Rules approved by the Society	
7	Budget approved by the society	
8	Audited report of the Institution for the previous three years certified by the Chartered Accountant	
9	Statement of expenditure incurred in the previous 5 years towards library, equipment and furniture except salary certified by the Chartered Accountant	
10	Colour Photographs of Front view and back view of all the Buildings(upload)	
11	AICTE first approval letter	
12	AICTE Latest approval letter	
13	Latest Affiliation letter from DBATU	
14	Documents for Transfer of Lands in the name of the Trust / Society	
15	Permission U / S 109 of MAH-LR Act	
16	Tax paid receipt	
17	License Copies of System software's	
18	License Copies of Application software's	
19	Proof for Internet connectivity	
20	Faculty documents	
21	Faculty Photographs	
22	Biometric thumb Impression	
23	Proof for Electric Backup supply	
24	Attachments Status	





### **31. ACTION PLAN FOR IMPLEMENTATION**

Sr. No	Activity Chart	Start Date	End date	Financial Outlay	Strategy for Implementation	Possible constraints and measures to overcome it
1						
2						
3						
4						
5						
6						
7						

### **32. COMPLIANCE STATUS AGAINST THE OBSERVATION OF THE LIC VISITS**

1. Observations from Local Inspection Committee in the previous year.
2. Compliance status in the current year for observations shown in 1.

### **33. PROPOSAL DETAILS**

Sr. No	Particulars	Details
1	Programme	Options (Engineering & Technology, Pharmacy, Architecture, Hotel Management)
2	Level	UG, PG
3	Course	Options (E & C, E & E, CSE)
4	Applied Intake	
5	AICTE Approved the current Year	

**Attach: AICTE approval Letter as Attachment\_20**

**Attach: Government sanction Letter as Attachment\_21**



## **Appendix 2**

### **DETAILS OF NEW INSTITUTION**

These details are to be uploaded with the mail college admin User ID when applying for New Institution/ College

#### **1. DETAILS OF OTHER INSTITUTIONS WITHIN 50 Km SURROUNDING**

<b>Sr. No</b>	<b>Particulars</b>	<b>Details</b>
1	Existence of Institution within 50 Km surrounding	Options(Y/N)
2	Name of the Institution	
3	Address	
4	Name of the Organization	
5	Distance between proposed and Existing Institutions	
6	Details of Programmes & Courses in the Institution existing within 50 Km surrounding	
7	Programme	Options(Engineering &Technology, Pharmacy, Architecture, Hotel Management
8	Course	Options(UG, PG, )
9	Intake	Options ( E&C, E & E, CSE...)

#### **2. Attachments**

1. Land Documents
2. Land use certificate
3. Land location certificate
4. Documents for Transfer of Lands in the name of the Trust / Society
5. Approved Building plans, Master plan & site plan
6. Budget approved by the society
7. Audited report of the organization for the previous three years certified by the Chartered Accountant
8. Colour Photographs of Front view and back view of all the Buildings
9. AICTE first approval letter
10. Letter of sanction from the Govt.