

The meeting of 22nd Academic Council held (online) on January 15, 2021 at 03.30 pm

The 22nd Academic Council Meeting was held on January 15, 2021 at 03.30 pm through online Zoom Platform. The following members were present.

1. Dr. S. L. Nalbalwar, Dean (Academics-F-E&T)	Chairman
2. Dr. N. Agrawal, Head, Department of Mechanical Engineering	Member
3. Dr. L.D. Netak, Head, Department of Computer Engineering	Member
4. Dr. S.G. Dahotre, Head, Physics Department	Member
5. Dr. S. R. Sutar, Head, Dept. Information Technology	Member
6. Dr. L.D. Netak, Head, Department of Computer Engineering	Member
7. Dr. S.R. Bhagat, Head, Department of Civil Engineering	Member
8. Dr. A.R. Chavan, Head, Department of Chemical Engineering	Member
9. Prof. S. Metkar, Head, Department of Petrochemical Engineering	Member
10. Dr. B. B. Singh, Head, Department of Mathematics	Member
11. Dr. S. Chidrawar, Principal, MPGI, Nanded	Member
12. Dr. U. Shiurkar, Principal, Deogiri College of Engineering	Member
13. Dr. R. Barjibhe, Professor, S.G. CoE Bhusawal	Member
14. Dr. R. Balasubramanium, BARC, Mumbai	Member
15. Dr. A. Deshmane, Principal, B.I.T Barshi	Member
16. Dr. A. Jadhav, Principal, Dnyashree College of Engineering	Member
17. Dr. N. H. Aloorkar, I/c Dean (Pharmacy)	Member
18. Dr. B.F. Jogi, I/c Registrar	Member
19. Dr. A. P. Shesh, Head, Department of HSS	Member
20. Dr. H.S. Joshi, OSD Affiliation Section	Member
21. Dr. Hitendra Patil, Chairman BoS Computer Engineering	Member
22. Dr. Vinay Bhandari, NCL, Pune	Secretary
23. Prof. Darshana Desai, IDEA College, Nashik	Member
24. Dr. Bipin Bonde, BoS Chairman, B.Voc	Member
25. Dr. Sunita Badave, BoS Chairman Electrical Engineering	Member
26. Dr. P. B. Lokhande, Department of Chemistry	Member

The Agenda for the meeting was as follows:

ITEM No.1: Approval of minutes of 20th and 21st Meeting of AC

ITEM No.2: Rules and Regulation for Recognition of Research Center at affiliated institutes

ITEM No.3: Revised Calendar for Even Semesters (IVth, VIth & VIIIth) for AY 2020-21

ITEM No.4: Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21

ITEM No.5: Approval of Recruitment Rules (RR) for the post of Deans & Directors(ICT), CoE, Registrar, Deputy Registrar/Assistant Registrar (Sr. Grade), Faculty Recruitments, etc

ITEM No.6: Any other point with the permission of Chair

1. Research Committee decisions received from Mechanical Engineering, Computer Engineering and Chemistry for Approval AC
2. Modifications in Major and Minors Degree Courses as well as Declaration of online courses from BoS Civil Engineering
3. Approval for M.Tech in Energy Management and Sustainable Development
4. Approval for M.Tech and B. Tech program in Data Science by E & TC Department
5. Approval for Two year PG diploma in innovation, entrepreneurship and venture development
6. Approval for One year PG diploma in Cyber Security at Main Campus and all its affiliated institutes
7. Transfer of students of affiliated institutes enrolled before 2016-17 in previous University.
8. Approval of syllabus for B.Tech in AI and Data Science

Dean Academic (F-E&T) welcomed all the members of the Academic Council and requested Hon. Vice-Chancellor to start the meeting.

Item No.1: Approval of minutes of 20th and 21st Meeting of Academic Council

Minutes were circulated to all the members for their suggestions, if any. Review of 20th and 21st Meeting of Academic Council Meetings was done. No suggestions were received.

Resolutions: After due discussions and deliberations, all the members of Academic Council approved the minutes of the 20th and 21st Academic council meetings.

Item No.2: Guidelines for the Recognition Research Centres under the University:

A Meeting of following Members was held on Jan 12, 2021 through online mode to propose the guidelines for the recognition research centers under the University:

1. Prof. S. L. Nalbalwar (Dean, E&T)
2. Prof. Nagesh AloorKar (Dean Pharmacy)
3. Prof. Darshana Desai (Dean, Architecture)
4. Prof. J B Patil
5. Prof. Sanjay Khot
6. Prof. Geeta Latkar
7. Prof. Rahul Barjibhe
8. Prof. Vivek Redasani
9. Prof. B F Jogi (i/c Registrar)
10. Dr. H S Joshi (OSD Affiliation)

Following guidelines were proposed by the committee for the recognition of the research centers under DBATU in order to promote the research.

Guidelines for Recognition of Research Centers

1. The Research Centers recognized by the earlier Universities at the colleges migrated to DBATU from other Universities will be continued to be recognized by the DBATU.
2. While recognizing the new Research Centers at the affiliating institutes following minimum requirements should be fulfilled:
 - a. There should be at least one eligible recognized PhD Guide available with the institute/department
 - b. The management of the concerned institute should ensure the financial and infrastructural support for the required facilities to carry out the research
 - c. There should be adequate support for the Library facilities such as Journals/e-Journals subscriptions, availability of reference books, etc.
 - d. In case of the new Institutes, where at least one batch of students is yet to pass out, physical verification of research facilities is recommended.

Resolutions: After due discussions and deliberations, all the members of Academic Council approved the Guidelines for the Recognition Research Centres under the University.

Item No.3: Revised Calendar for Even Semesters (IVth, VIth & VIIIth) for AY 2020-21

Academic Calendar 2020-21 (Even Semesters: IVth, VIth & VIIIth) for regular students is designed as follows:

Academic Calendar 2020-21 (Even Semester)

Sr. No.	Activity	Commencement Date	Concluding Date	Total Days	All Faculty
1	Commencement of classes for Even semester	February 15, 2021	June 22, 2021	128	All UG and PG Programs
2	Declaration of results for Odd Semester	February 20, 2021	February 20, 2021	1	All UG and PG Programs
3	Registration for photo copy of Answer books	February 20, 2021	February 25, 2021	6	All UG and PG Programs
4	Declaration of Revaluation results	March 08, 2021	March 08, 2021	1	All UG and PG Programs
5	Registration for remedial Examination	March 08, 2021	March 12, 2021	5	All UG and PG Programs
6	Remedial Examination	March 13, 2021	March 22, 2021	10	All UG and PG Programs
7	Dr. B. R. Ambedkar Jayanti	April 14, 2021	April 14, 2021	1	Celebration at University and Affiliated Colleges
8	First periodic test	April 24, 2021	April 30, 2021	7	-----
9	Annual Social Gathering	May 06, 2021	May 8, 2021	3	University and Affiliated Colleges
10	Mid Semester Examinations	May 13, 2021	May 22, 2021	10	All UG and PG Programs
11	Exam form filling Regular & Supplementary	May 24, 2021	May 29, 2021	6	All UG and PG Programs
12	Exam form filling Regular & Supplementary with late fee	May 30, 2021	June 03, 2021	5	All UG and PG Programs
13	Third Periodic test	May 28, 2021	June 03, 2021	6	-----
14	Sports Week	June 04, 2021	June 09, 2021	6	University and Affiliated Colleges

15	CA-I, CA-II Marks Submission to Exam Section	June 14, 2021	June 19, 2021	6	All UG and PG Programs
16	End of classes	June 22, 2021	--	--	All UG and PG Programs
17	Practical/Project/Seminar Examinations	June 24, 2021	June 29, 2021	6	All UG and PG Programs
18	Second periodic test	June 24, 2021	June 29, 2021	6	-----
19	End semester Practical Examination	July 03, 2021	July 12, 2021	10	-----
20	Uploading Internal marks / Mid Semester Examination, practical, project and CA marks to University portal	July 04, 2021	July 13, 2021	10	All UG and PG Programs
21	End Semester & Supplementary Examination	July 05, 2021	August 03, 2021	30	All UG and PG Programs
22	End semester Theory Examination (regular & repeater)	July 09, 2021	August 04, 2021	27	-----
23	Submission of M. Pharm / M. Tech./ M. Arch. Dissertation	August 01, 2021	August 31, 2021	31	All PG Programs

List of Festivals/Holidays

Sr.No.	Festivals/Holidays	Date
1	Republic Day	Tuesday, 26 January, 2021
2	Chhatrapati Shivaji Maharaj Jayanti	Friday, 19 February, 2021
3	Mahashivratri	Thursday, 11 March, 2021
4	Holi (Second Day)	Monday, 29 March, 2021
5	Good Friday	Friday, 2 April, 2021
6	Gudhi Padwa	Tuesday, 13 April, 2021

7	Dr.Babasaheb Ambedkar Jayanti	Wednesday, 14 April, 2021
8	Shriram Navami	Wednesday 21 April, 2021
9	Maharashtra Day	Saturday, 1 May, 2021
10	Ramzan Eid (Eid-al-Fitr)(Shawwal-1)	Thursday, 14 May, 2021
11	Buddha Pournima	Wednesday, 26 May, 2021
12	Bakri Eid	Wednesday, 21 July, 2021

Resolutions: After due discussions and deliberations, all the members of Academic Council approved the Academic Calendar 2020-21 (Even Semester) for regular students.

ITEM No.4: Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21

Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21 is designed as follows:

Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21 for Semester-I

Sr. No.	Activity	Sem-I
1	Induction Program	18th to 31st Jan 2021
2	Commencement of Classes	1 st Feb 2021
3	Mid Semester Examination (To be conducted in zero Hours)	11 th to 15 th March 2021
4	End of Classes	24 th April 2021
5	Practical Examination	26 th to 29 th April 2021
6	Preparation Leave	30 th April to 2 nd May 2021
7	End Semester Examination	3 rd to 12 th May 2021
8	Supplementary Examination	_____
9	Result Declaration	20 th May 2021

10	Remedial Examinations	_____
11	Holidays	19 th Feb.21-Shiv Jayanti 29 th Mar. 21- Dhulivandan 14 th April 21-Ambedkar Jayanti
12	Number of Working Days	69
13	Number of Turns available for Practical	12
14	Syllabus for Self Study	25 %

- **No of Working hours Per week as per Syllabus**

Group-A L-14, T-2, P-8 =24, 24x12=288

Group-B L-13, T-3, P-10 =26, 26x12=312

Month	No of working days	No of weeks	No of Working Hours
Feb	23	4	138
Mar	26	4.5	156
Apr	20	3.5	120
Total	65	12	414

Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21 for Semester-II

Sr. No.	Activity	Sem-II
1	Term Start	17th May 21
2	Mid Semester Examination (To be conducted in zero Hours)	5 th to 10 th Jul 2021

3	End of Classes	7th Aug 2021
4	Practical Examination	9 th to 12 th Aug 2021
5	Preparation Leave	13 th to 16 th Aug 2021
6	End Semester Examination	17th to 28th Aug 2021
7	Supplementary Examination	17 th to 28 th Aug 2021
8	Result Declaration	6 th Sep 2021
9	Remedial Examinations	7 th to 12 th June 2021
10	Holidays	26 th May 21 – Budhha Pournima 21 st Jul-21 Bakari Eid
11	Number of Working Days	70
12	Number of Turns available for Practical	12
13	Syllabus for Self Study	25 %
Start of Third Semester AY 2021-22 : 1st Sep 2021		

▪ **No of Working hours Per week as per Syllabus**

Group-A L-13, T-3, P-10 =26, 26x12=312

Group-B L-14, T-2, P-8 =24, 24x12=288

Month	No of working days	No of weeks	No of Working Hours
May	12	2	72
Jun	26	4.5	156
Jul	26	4.5	156

Aug	6	1	36
Total	70	12	420

Instructions for Direct Admitted to Second Year Students in Semester-III

1. There will be only three subjects taught from Semester-III during period of one month (1st Feb-28th Feb, 2021)
2. Remaining subjects of Sem-III will be given in self-study mode (can choose the same subjects from identified online platforms by University), which students have to complete during 3rd and 4th Semester. Portal will be open for uploading the marks throughout 4th Semester.
3. These students will join to 4th Semester from 1st March 2021 with regular students.
4. Though 4th semester for regular second year is starting from 15th of February, 2021, practical of 3rd semester will be conducted during 15th -28th February, 2021. The regular teaching of 4th semester will start from 1st March 2021.

Resolutions: After due discussions and deliberations, all the members of Academic Council approved the Academic Calendar for the newly admitted First Year UG and PG students and Directly Admitted Students to Second Year UG program for AY 2020-21.

ITEM No.5: Approval of Recruitment Rules (RR) for the post of Deans & Directors(ICT), CoE, Registrar, Deputy Registrar/Assistant Registrar (Sr. Grade), Faculty Recruitments, etc.

Registrar Dr. B. F. Jogi presented recruitment rules and regulations for the University Level Administrative Positions of Dean(Academics), Dean(R&D), Director (ICT), Controller of Examinations (CoE), Registrar, Deputy Registrar and Assistant Registrar (Sr. Grade) before the academic council members. He explained the essential qualifications, pay band, appointment, powers and duties and tenure of these posts. The details of these posts are as follows:

R & R Details of the University Level Administrative Positions

1. DEAN (ACADEMICS)

Pay Band: Academic Level S-14 (Rs. 1,44,200 – Rs. 2,18,200) (As Per 7th pay Commission):

Essential Qualifications:

- a. Ph.D. degree in relevant field and First Class either at Bachelor's or Master's level in the relevant branch of Engineering/Technology/ Pharmacy / Architecture/ HMCT/Sciences.

- b. Minimum 15 Years of experience in Teaching / Research / Industry, out of which at least Five (5) Years shall be at the post equivalent to that of a Professor.
- c. Should have successfully guided (awarded) a minimum of Three (3) Ph.Ds.
- d. Should have published at least Ten (10) papers in SCI/Scopus indexed journals.
- e. In case of candidates from Industry/ Research Organizations, they should have served for atleast 03 years at the level equivalent to the Pay equal to the post of Professor as per VII Pay Commission, and should have contributed significantly to their field to be considered as equivalent to Ph.D, and Publications, with proven contribution in terms of Innovation, Technical Reports, New Technologies etc.

Appointment:

The Dean (Academic) will be appointed by a duly constituted Selection Committee, as per the Rules and Regulations / Act of the University.

- a. The Dean shall be appointed for a period of three (3) years or till the age of sixty years, whichever is earlier.
- b. The Dean shall be a whole time officer and shall work directly under the direction and control of the Vice-Chancellor.
- c. The Dean shall be eligible for regular reappointment for another period of three years or till the age of superannuation, whichever is earlier, by a Selection Committee, appointed by the Executive Council.

Powers and Duties: The Dean (academic)

- a. Be an academic officer of the University, concerned with and responsible for implementation of the academic policies approved by the Academic Council in respect of academic development, maintenance of standards of teaching and research, and training of teachers within his Faculty.
- b. Be responsible for ensuring standards of under-graduate and post-graduate teaching and research in the Faculty.
- c. Be responsible for development and application of quality benchmarks or parameters for various academic activities.
- d. Facilitate the creation of a learner-centric environment conducive for quality education.
- e. Ensure appropriate actions, as are needed for maintenance of quality of teaching recommended by the Internal Quality Assurance Council of the University.
- f. Co-ordinate quality-related activities, including adoption and dissemination of good practices, development and maintenance of institutional databases, through information management system.

- g. Prepare and present to Academic Council the Annual Quality Assurance Report of programmes of the University, based on the quality parameters or assessment criteria, developed by the relevant quality assurance bodies, in the prescribed format.
- h. Prepare appropriate documents in the pre-accreditation and post-accreditation quality assessment, sustenance and enhancement endeavours of the University.
- i. Recommend to the Executive Council proposals for the institution of fellowships, travelling fellowships, scholarships, studentships, medals and prizes for students and making Regulations for their award.
- j. Responsible for the academic development of the different faculties (Engineering, Pharmacy, Architecture, Hotel Management & Catering) and ensure proper implementation of the decisions of the Executive Council, Academic Council, the Boards of Studies, the Board of Examination and Board of Post-graduate Education.
- k. Recommend to the Academic Council proposals for conduct of Under-graduate and Post-graduate courses in University departments, and recognized Affiliated Institutions.
- l. Recommend to the Academic Council the norms of recognition of experts working in industries or private professional skill development companies or private skills development institutions, as recognized teachers for the certificate or diploma or advanced diploma or associate degree programmes which may be run by conducted and affiliated colleges and institutions, autonomous colleges and institutions, empowered autonomous colleges or cluster of institutions, empowered skill development colleges and private skill education providers, as recommended by the University authorities.
- m. Inquire into any malpractices committed in any academic programmes in the University departments, affiliated Institutions, empowered autonomous colleges or cluster of institutions or recognized institutions, on being directed by the Academic Council and submit a report of the findings to the Chairman – Academic Council.
- n. Prepare reports as required by various authorities or bodies of the University, the State Government, the Central Government, the Central Educational Commissions or Councils, and any such other body.
- o. Convene meetings of the Faculty, as and when required, in consultation with the Vice-Chancellor, to formulate the policies and development programme of the Faculty and present the same to the Academic Council for consideration.
- p. Monitor the quality of education by the way of accreditation of the programmes in the University, Affiliated Institutions, Centres, and Schools, by concerned authorities.
- q. Conduct the surveys in the University, conducted colleges and Institutes, Centres, Schools and affiliated colleges of the students and faculty for feedback on the quality of education and recommend necessary remedial measures for implementation in the University and affiliated Institutions.
- r. Exercise such other powers and perform such other duties as assigned to him by the Vice-Chancellor, from time to time.

2. DEAN (RESEARCH & DEVELOPMENT)

Pay Band: Academic Level S-14 (Rs. 144200 – Rs. 218200) (As Per 7th pay Commission):

Essential Qualifications:

- a. Ph.D. degree in relevant field and First Class either at Bachelor's or Master's level in the relevant branch of Engineering/Technology/ Pharmacy / Architecture/ HMCT/Sciences.
- b. Minimum 15 Years of experience in Teaching / Research / Industry, out of which at least Five (5) Years shall be at the post equivalent to that of a Professor.
- c. Should have successfully guided (awarded) a minimum of Three (3) Ph.Ds.
- d. Should have published at least Ten (10) papers in SCI/Scopus indexed journals.
- e. In case of candidates from Industry/ Research Organizations, they should have served for at least 03 years at the level equivalent to the Pay equal to the post of Professor as per VII Pay Commission, and should have contributed significantly to their field to be considered as equivalent to Ph.D, and Publications, with proven contribution in terms of Innovation, Technical Reports, New Technologies etc.
- f. Significant contribution in terms of Innovation, Technical Reports, New Technologies etc.

Desirable Qualification: Should have experience of handling Consultancy/R&D projects, proven record of technology transfer, patents etc.

Appointment:

- a. The Dean of Research and Development shall be a whole time salaried officer appointed by the Vice-Chancellor on the recommendation of the Selection Committee constituted by the Executive Council as per the norms prescribed in these Statutes for a period of three years, or till the age of superannuation, whichever is earlier.
- b. The Dean, Research & Development, shall work directly under the direction and control of the Vice-Chancellor.
- c. The Dean (Research and Development), shall be eligible for reappointment for a further period of three years or till the superannuation, whichever is earlier, on recommendation by the Selection Committee.

Powers and Duties:

The Dean of Research and Development shall be responsible for -

- a. Promotion of research and technology development, technology transfer, innovation, incubation and entrepreneurship in the University departments and affiliated colleges.

- b. Facilitation of sponsored research projects from Government agencies and industry in the University Departments/Schools/conducted institutes and affiliated colleges.
- c. Promoting undergraduate and post-graduate research projects.
- d. Industry coordination, collaboration between the colleges under the University, and with other research and academic organizations.
- e. Maintenance of research quality in University departments, affiliated colleges and recognized institutions.
- f. Industry training of Students and Teachers.
- g. Coordination of resources for high quality research.
- h. Development and protection of intellectual property rights of the University and affiliated colleges.
- i. Extensional work and any other matter related to research and development in Technology and Engineering, Pharmacy, Architecture and, Hotel Management and Catering Technology.
- j. Translation of research conducted in laboratories to industrial practice.
- k. Creation and cultivation of an enabling environment to propagate the concept of innovation, for converting innovative ideas into working models through a process of incubation which shall finally lead to creation of an enterprise.
- l. Cultivating, establishing, maintaining and strengthening the link of the University with premier national and international Universities and institutions.
- m. Spearheading the awareness and training programmes for imparting education on intellectual property rights and aspects associated therewith.
- n. Organizing training programmes for creating awareness on the importance of entrepreneurship.
- o. Working towards creating a liaison with National and International bodies and agencies involved in creating and developing entrepreneurial skills in students.
- p. Taking all steps to facilitate colleges to establish linkages with knowledge based and other types of industries.
- q. Conducting training programmes to guide the young entrepreneurs in operational aspects, legal aspects, intellectual property rights, patent related issues, business model creation and financial aspects.
- r. The Dean shall exercise such other powers and perform such other duties assigned to him by the Vice-Chancellor and University authorities from time to time.

3. DIRECTOR (ICT)

Pay Band: Academic Level S-14 (Rs. 144200 – Rs. 218200) (As Per 7th pay Commission):

Essential Qualifications:

- a. Ph.D. degree in relevant field and First Class either at Bachelor's or Master's level in the relevant branch of Computer Engineering/Computer Science & Engineering/Information Technology/Electronics & Telecommunications/Electronics & Communications Engineering.

- b. Minimum 15 Years of experience in Teaching / Research / Industry, out of which at least Three (3) Years shall be at the post equivalent to that of a Professor.
- c. Should have successfully guided (awarded) a minimum of five (5) Ph.Ds.
- d. Should have published at least 10 papers in SCI/Scopus indexed journals.
- e. Should have experience of handling ICT infrastructure at University / National Institutions of repute / Software Industry / Research Organisations, etc.
- f. In case of candidates from Industry/ Research Organizations, they should have contributed significantly to their field to be considered as equivalent to Ph.D. and Publications, with proven contribution in terms of Innovation, Technical Reports, New Technologies etc.

Appointment:

The Director-ICT shall be a whole time salaried officer of the University and shall work directly under the supervision, direction and control of the Vice-Chancellor.

- a. The appointment of the Director-Information Technology shall be made by the Vice-Chancellor on the recommendation of the Selection Committee constituted by the Executive Council for the purpose, following the university procedures.
- b. The appointment of the Director shall be for a term of Three years or till he/she attains the age of superannuation, whichever is earlier and shall be eligible for re-appointment on the recommendation of a Selection Committee constituted for the purpose by the Executive Council.

Powers and Duties: The Director of ICT shall be responsible for -

- a. Establishment and maintenance of ICT infrastructure for smooth functioning of the University and Regional Centres and Sub-Centres.
- b. Development and maintenance of State wide MIS system for affiliated Institutions, University departments, the students, their academic profiles, faculty profiles, On-line Teaching and learning processes.
- c. Development of e-Office system for e-governance of the University, its Regional Centres, Sub-Centres and affiliated Institutions, including Data management of students and the security of their data.
- d. Development and maintenance of network communication within University and between the University and its Centres.
- e. Establishing and maintaining an On-line Digital Resource Centre.
- f. The Director-ICT shall exercise such other powers and perform such other duties assigned to him by the Vice-Chancellor from time to time.

4. REGISTRAR

Scale of pay: S-27: Rs. 118500/- – Rs. 214100/- as per 7th pay Scale.

Tenure: Five (5) Years

Minimum Qualification & Experience:

- a. Master's Degree in any discipline with at least 55% marks or its equivalent Grade Point, with 5% relaxation for candidates belonging to Reserved category.
- b. At least 15 years of experience of which Eight (8) years in Assistant Professor grade (6th pay scale of PB-3 with AGP of Rs. 8000/=) preferably with experience in Administration of educational institutions.

OR

15 years of administrative experience out of which 8 years as Deputy Registrar or an equivalent post.

OR

Comparable experience in Research Establishments, Institutions of Technical Education / Universities / Government Organizations.

Desirable Qualifications:

- a. Considerable experience in administration of Educational Institutions, Financial and Accounts management and knowledge of computer and web-based administration.
- b. Ph.D degree in the faculty of Engineering & Technology, Architecture, Pharmacy, Hotel Management & Catering, Law, Management and Social Sciences.
- c. Proven experience in good human relations and successful personnel management, industrial relations, campus management and other aspects of administration, preferably in a large educational or R&D institution, all-round ability to co-ordinate and lead a team of officers with varied expertise.

General Conditions:

- a. The age of superannuation shall be 58 years. However, in the case of persons treated at par with Faculty, it shall be 60 years.
- b. The Tenure of the post will be on Contract basis for 5 years or till the age of superannuation (58/60 years), as the case may be, whichever is earlier.
- c. The appointment may be renewed for another term of five (5) years, based on the recommendation of the duly constituted selection committee as per norms of the University.

- d. Leave, medical facilities etc. shall be admissible as per the rules, besides the pay & allowances.

Responsibilities:

As per the University Act and Statutes, the Registrar of the University is the custodian of records, the common seal and the funds of the University and such other property of the University as the Executive Council shall commit to his charge. He/She is the Secretary to the Executive Council, Academic Council and such committees as may be prescribed by the University Act and Statutes. He/She is required to provide administrative support to the Vice-Chancellor. The Registrar shall also exercise such other powers and perform such other duties as may be assigned to him/her by the University Act or the Statutes or by the Vice-Chancellor.

5. DEPUTY REGISTRAR – 01 and DEPUTY REGISTRAR - 01

Pay scale: S-23; Rs. 67700-208700 as per 7th pay Scale.

Essential Qualifications:

- a. Post Graduate with a minimum of Second Class from any Statutory University approved by UGC.
- b. Five years experience in administrative cadre or in educational institution not below the rank of Assistant Registrar OR Minimum 7 years experience Administrative Officer in Recognized Educational Institute its equivalent post OR Lecturer/Assistant Professor with five years of teaching experience.
- c. Should be able to handle computer and various software packages/systems like MS-CIT, MIS, MS Office.
- d. Proficiency in Marathi is essential.
- e. Upper age limit 38 years for open category and 43 years for reserve category
- f. Age relaxation will be given as per Govt. norms for those who are already in service in the University system.

Desirable Qualifications:

- a. Higher Qualification is area of Management/Engineering/law
 - b. Experience in handling Computer, Administration, legal, financial, Establishment Matters
- Candidates from State/Central Government organizations may come on deputation for a period of five years.

6. CONTROLLER OF EXAMINATIONS (CoE)

Pay Matrix: Academic Level S-23 (Rs. 67,700 – Rs. 2,08,700) As Per 7th pay commission

Tenure: 5 (five) years

Essential Qualifications:

- a. Master's Degree in the area of Engineering & Technology/ Pharmacy / Architecture / HMCT / Sciences with a minimum First Class either at Bachelor's or Master's Level.
- b. Knowledge of computer systems and packages is essential.

Desirable:

- a. Ph.D. degree in Engineering & Technology / Pharmacy / Architecture / HMCT / Sciences.
- b. Minimum Three years' experience in Teaching at Degree Level or Administration or Equivalent together at PB-III (as per 6th pay) and S-20 levels in 7th Pay scale.

Powers and Duties:

COE Shall be the principal officer-in-charge of the conduct of University examinations, tests, and evaluation, and declaration of the results, records keeping and related matters. The CoE shall be as follows:

- a. Be the Member-Secretary of the Board of Examinations and of the Committees appointed by the Board except the Committee constituted for appointment of paper-setters, examiners and moderators.
- b. Be responsible for making all arrangements necessary for holding examinations, and for timely declaration of results.
- c. Evolve and implement in consultation with the Board of Examinations, processes for proper and smooth conduct of examinations.
- d. Take all steps for implementation of decisions taken by the Academic Council and Board of Examinations pertaining to Examinations.
- e. Ensure innovative and effective use of information and communication technology in the entire process of the conduct of examinations and evaluation.
- f. Be responsible for maintaining a permanent record of the academic performance of students of the University including the courses taken, grades obtained, degrees, awards, prizes or other distinctions won and any other items pertaining to the academic performance of the students.
- g. Ensuring uploading of all degrees on the National Academic Depository and registration of students on the depository for online verification.
- h. Providing services to the students for transcripts, verification and duplicate certificates.

Resolutions: After due discussions and deliberations, it was decided to circulate these rules and regulations amongst all the members of Academic Council and receive the suggestions from the members, if any, before 20th January, 2021.

ITEM No.6: Any other point with the permission of Chair

1. Research Committee decisions received from Mechanical Engineering, Computer Engineering and Chemistry for Approval AC

2. Modifications in Major and Minors Degree Courses as well as Declaration of online courses from BoS Civil Engineering
3. Approval for M.Tech in Energy Management and Sustainable Development
4. Approval for M.Tech and B. Tech program in Data Science by E & TC Department
5. Approval for Two year PG diploma in innovation, entrepreneurship and venture development
6. Approval for One year PG diploma in Cyber Security at Main Campus and all its affiliated institutes
7. Transfer of students of affiliated institutes enrolled before 2016-17 in previous University.
8. Approval of syllabus for B.Tech in AI and Data Science

shall be as follows

A. Approval of minutes of 18th and 19th Academic council meetings held on 2nd and 4th September, 2020 respectively

At the beginning, review of minutes of the 18th and 19th Academic Council Meetings was done.

Resolutions: After due discussions and deliberations, all the members of Academic Council approved the minutes of the 18th and 19th Academic council meetings.

Meeting Ended with Thanks to Chair.