

Important guidelines/Instructions for Online Examination

Winter 2021

Sir/Madam and dear students,

As per mentioned in above subject, Dr. Babasaheb Ambedkar Technological University has decided to schedule Second Year Engineering/Pharmacy and first year Architecture course Winter 2021 online Examination from 28/03/2022. All the Directors/Principals/H.O.D.s/University Departments/teachers/staffs of all the Affiliated and university are hereby informed that, in order to conduct examination in smooth and fairly manner, they should strictly follow the university defined/prescribed rules and also follow given guidelines:

1. Conduct of Winter 2021 Examination is Online Image Proctored.
2. Examination can be given using Android based mobile with camera on or Laptop with camera on or desktop with camera on. While the examination is going on ensure that camera is on.
3. Examination Mode: Multiple choice questions based proctored system.
4. Online Examination result will be declared only for these students with College **Approved** Exam forms.
5. All Institutes should appoint IT Coordinator from their institute to resolve the student's queries.
6. IT Coordinators should have Exam Link and Username & Password related information of their institutes so that Student can collect their Login name and Password from their Institutes.
7. Allow the exam portal to use the camera of your devices for proctoring purposes.
8. Students are supposed to keep record of Screenshots taken after completion of exam.
9. Please use Chrome Browser (updated) for better experience. While giving examination student should not open any other browser/ file etc.
10. For technical help while examination is going on contact Helplines number.
11. When exam time is over exam paper will be submitted automatically. So don't worry about submission.
12. For MCQ: students have to select one out of four given options and then select the "Save and Next" button. There is no negative marking
13. The question paper will consist of 60 questions for Engineering Exams, and 70 Questions for Pharmacy Exam. Candidates can solve any number of questions. Each question will carry 1.5 marks. However, maximum marks will be 60 for Engineering and 75 for Pharmacy.
14. The time duration for the examination is 90 minutes (1.5 hrs.), however examination window is open for 3 hrs. Examination will be conducted in two sessions where morning session will at 10:00 AM to 01:00 PM and Afternoon session will be at 02:00PM to 05:00PM. As we have already provided 3 hours slot for 90 minutes exam so that students can resolve their problems like network

- & other issues during these 3 hours and can give 90 minutes exam so that no further request will be entertained and will strictly close morning session at 01:00 PM and Afternoon session at 05:00 PM.
15. Warning are just for your information that you are doing something unfair, but it will not stop your exam.
 16. Be sure that no-body is sitting with you, while main examination is going on (exam id image proctored).
 17. No change in mobile number of student is accepted till examination ends.
 18. You can register your grievances within 24 hrs. on dbatuexam@gmail.com and report to the Grievance committee. List is available on university website. (Do not call controller of examination for simple queries). It's compulsory to register your grievances by filling Google Form. The Google Form link is also available on website.
(https://docs.google.com/forms/d/e/1FAIpQLSfv_hfQUXgJsArEwsWR4L1CFVELvjCtyUaVI-XYoOIV6GP2Xg/viewform?usp=sf_link).
 19. Helplines numbers:
 - a. 8866678549
 - b. 8866678559
 - c. 6268062129
 - d. 6268030939
 - e. 6268003264
 - f. 6263178414



Controller of Examination

Date: 19/03/2022