

**MINUTES**  
**OF THE EXECUTIVE COUNCIL MEETING NO.EC/22/2020**

April 27, 2020

**Dr. Babasaheb Ambedkar Technological University**  
**Venue: Online by Video Conferencing**

The 22<sup>nd</sup> Meeting of the Executive Council was held on April 27 (Monday), 2020 at 11.00 AM via video conferencing. Following members attended the meeting.

1. Dr. Vedala Rama Sastry, Vice-Chancellor	Chairman
2. Dr. B. N Jagatap	Member
3. Dr. G.D. Yadav	Member
4. Dr. Vivek Vadke	Member
5. Dr. Anand Kusre	Member
6. Dr. K. S. Jain	Member
7. Dr. Mrs. Geeta Latkar	Member
8. Dr. J. B. Patil	Member
9. Dr. J. B. Dafedar	Invitee
10. Dr. L.N. Singh	Member
11. Dr. M. S. Tandale	Member
12. Dr. H.A. Mujawar	Member
13. Dr. Ulhas Shinde	Member
14. Prof. S. V. Khobragade	Member
15. Dr. S. L. Nalbalwar	Invited Member
16. Dr. V.S. Sathe	Invited Member
17. Dr. Brijesh Iyer, Registrar(I/c)	Secretary

The following members could not attend the meeting and leave of absence was granted to them.

1. Director of Technical Education, Maharashtra	Member
2. Shri Milind Kamble	Member
3. Dr. L P. Dhamande	Member
4. Dr. D.N. Mudgal	Member

The Registrar (I/c), welcomed all the members of the Executive Council. He requested Hon'ble Vice-Chancellor to initiate the meeting.

The Vice-Chancellor welcomed all the members of the Executive Council and started the meeting.

**Item No.1: To confirm the Minutes of the 21<sup>st</sup> meeting of the Executive Council held on December 30, 2019**

Draft minutes of the 21<sup>st</sup> meeting of Executive Council held on December 30, 2019, were sent to the members of the Council for their comments via e-mail. However, no

comments were received from any of the members. The minutes were tabled for the approval of the EC.

***“Resolved that the minutes of the 21<sup>st</sup> Meeting of Executive Council held on December 30, 2019, be and are confirmed”.***

**Item No. 2: To confirm the Approval of Budget for FY 2020-21.**

The minutes of the 14<sup>th</sup> Finance Committee meeting, held on Tuesday, 25<sup>th</sup> February, 2020 consisting of University budget for AY 2020-21 and 12<sup>th</sup> meeting of the Building and Works Committee held on Tuesday, February 25, 2020 with all details were sent to all members for the consent. However, no comments were received from any of the members. The minutes were tabled for the approval of the EC.

***“Resolved that the minutes of the 14<sup>th</sup> Finance Committee meeting held on Tuesday, 25<sup>th</sup> February, 2020, the budget for AY 2020-21 and 12<sup>th</sup> meeting of Building and Works Committee meeting held on February 25, 2020 be and are confirmed.”***

**Item No. 3. Donation of One Day salary to Chief Minister Relief fund**

In view of ongoing pandemic situation, the proposal for the donation of one day salary of all faculty (Regular, Adhoc and Adjunct), Non-teaching staff (Regular and Adhoc) and daily-wages workers to the Chief Minister Relief Fund, was tabled for the approval of the Executive Council. The EC discussed this proposal in detail.

***“Resolved that the one day salary of month of April-2020 paid in May-2020, of all Faculty (Regular, Adhoc and Adjunct), Non-teaching staff (Regular and Adhoc) and daily-wages workers shall be deducted and donated to the Chief Minister Relief Fund”.***

**Item No. 4: IoPE, Lonere Merger Issue**

The emails sent by the Uniiions of IOPE, Lonere, requesting for Merger (Financial) with Common Budget sent during February and March 2020 were put up to the EC. The merger issue of Institute of Petrochemical Engineering (Diploma), Lonere, with latest communication from government and University side was put forward for the discussion of the Executive Council. The EC discussed all these proposals in detail.

***“Resolved :***

- 1. To have Administrative Merger of IOPE with University from the next academic year 2020-21. The modalities for implementation with Delegation of Powers may be worked out.***
- 2. The Budget Account head of the IoPE, and the University will remain as it is, till a Budget Merger order with Single Budget for University Departments and IoPE Unit is received from Government of Maharashtra.***
- 3. The teaching and non-teaching staff of IoPE, Lonere will function as is on where is basis”.***
- 4. The Seniority of Non-Teaching Staff will be common.***

**Item No. 5: Online Teaching, Online-Learning and Online-Examinations in the University.**

The matter of online-teaching/learning and online examinations for the University was put forward for the discussion of Executive Council. The Executive Council discussed the issue in detail.

***Resolution: “EC approved the proposal to adopt Online Learning for 20% of Courses and Online Examination for 20% courses to be implemented from Academic Year 2020-21.***

**Item No. 6: Implementation of online evaluation of teaching within the classroom, using SUPERCLASS software developed by MKCL.**

The proposal for the implementation of online evaluation of teaching within the classroom, using SUPERCLASS software developed by MKCL was put forward to the Executive Council. The Executive Council discussed and resolved that:

***“The proposal to implement the online evaluation of teaching within the classroom, using SUPERCLASS software developed by MKCL be implemented from the ensuing academic year 2020-21.”***

**Item No. 7: Making ONLINE / Biometric Attendance mandatory for all Faculty, Non-Teaching Staff, Adhoc Appointees and Daily Wage Staff, at Lonere form AY 2020-21.**

The proposal of mandatory Online / Biometric Attendance for all Faculty, Non-Teaching Staff, Adhoc Appointees and Daily Wage Staff at University Departments form AY 2020-21 was discussed.

***“Resolved to implement Online / Biometric Attendance for all Faculty, Non-Teaching Staff, Adhoc Appointees and Daily Wage Staff at University Departments form AY 2020-21 making it mandatory.”***

**Item No. 8: Donation of PPE Kits worth Rs. 10 Lakh to Raigad District Administration.**

The proposal from the Raigad district administration dated 13-04-2020 to donate the PPE kits worth Rs. 10 Lakh to combat the ongoing pandemic situation was tabled for the consideration of Executive Council. The executive council discussed the issue in detail.

***“Resolved to donate PPE Kits worth Rs. 10 Lakh to the Raigad District Administration as a rare case under ongoing pandemic situation provided the district administration shall provide:***

- 1. Original Bills with GST and subsequent PO of the PPE Kits***
- 2. A certificate from district administration stating that all the goods/Particulars are received as indicated in the PO/ bills and PO is directly placed by the district administration.”***

**Item No. 9: Any other Point with the Permission of the Chair**

- 9.1. The Appointment of Prof. V.S. Sathe as Officer on Special Duty (Finance) of University with all powers & responsibilities of Finance Officer as defined in DBATU Act.**

The said proposal is moved forward due to the various complaints against the existing Finance Officer, Shri Srirang Bhutada. The issue was discussed in detail by the Executive Council.

**The Problems faced with the Existing Finance Officer, Shri Srirang Bhutada, was placed before the EC as follows:**

**“APPOINTMENT OF PROF. V.S. SATHE AS OFFICER ON SPECIAL DUTY (FINANCE) OF UNIVERSITY WITH ALL POWERS & RESPONSIBILITIES OF FINANCE OFFICER AS DEFINED IN DBATU ACT”**

On April 04, 2020 Prof. V.S. Sathe, Department of Chemical Engineering, was appointed as Officer on Special Duty (Finance) with all Powers & Responsibilities of Finance Officer of the University defined in DBATU ACT 2014.

This extreme step had to be taken due to following reasons:

1. The present incumbent FO, Shri Shrirang Bhutada, deliberately delaying the bill payments.
2. He regularly comes to office very late.
3. Till now he is unable to lead the Team of Finance & Accounts sections properly, and does not have any cordial relationship with colleagues.
4. He has been ill-treating faculty/staff and even Deans.
5. He expects every one including the Deans, University Engineer, OSD (Civil), OSD (Electrical) to go personally carry files to him for clearance of Files.
6. Files are pending with FO office for his attention for weeks together.
7. He does not attend Purchase Committee meetings even if he is in his office and later denies signature on reports/comparative statements prepared by the Purchase Committee Teams, on the basis of his absence. This has put the entire Finance & Accounts machinery of University to inconvenience.
8. He simply signs on files without comment whether Recommended or Not Recommended as required by Finance Officer, for further commenting by the Registrar and final decision to be taken by the Vice-Chancellor.
9. On files, he writes comments with Pencil, even when asked to put his comments with Pen, he does not. This is causing undue delay in file clearance in the University, as he writes comments with pencil after clearance of file by all the authorities including Vice-Chancellor.
10. Due to his deliberate action, the University could not pay Salaries for the month of February 2020 till 6<sup>th</sup> of March. He in fact, moved a note for Special Approval of Vice-Chancellor to release salaries on 5th of March 2020, stating that the said

amount was not released by Government for last two months as well. This He should have done by Mid of February knowing the fact very well.

11. He has not perused the matter related to Pending Release of Salaries, with Government of Maharashtra (DTE Office and RO Office) for months together properly, which is taking serious bounds, with Pending Payments to be received from Government to few Crores of rupees.
12. He went on Leave in the crucial month of March 2020, from 11<sup>th</sup> of March to 7<sup>th</sup> April, 2020 (25 crucial days) in the crucial last month of financial year, wherein he was supposed to be present in University for clearance of large number of payments. This clearly shows the indifference towards the duties to be discharged by FO.
13. After taking sanction of Leave – with a serious reason of Serving Relative suffering from Cancer, he continued to stay in University Quarter and did not resume duties in March 2020, a very crucial month in the Financial Year of the University, knowing fully well the importance of the end of FY 2020.

In view of the above facts, the Crucial Decision had to be taken to appoint Prof. V.S. Sathe as Officer on Special Duty (OSD) – Finance, with the Delegation of all Powers & Responsibilities of Finance Officer of the University defined in the DBATU Act, on April 04, 2020.

***“Resolved that:***

1. ***The Appointment of Prof. V. S. Sathe as Officer on Special Duty (Finance) of University with all powers & responsibilities of Finance Officer as defined in DBATU Act till further orders, be Approved.***
  2. ***The Request be sent to the Secretary – Higher & Technical Education, Government of Maharashtra, to Repatriate Sri Shrirang Bhutada elsewhere, as University does not require his services anymore.”***
- 9.2. **Proposal for the extension to existing roofing work** was tabled to the Executive Council due to request from the contractor in view of ongoing pandemic situation and subsequent lockdown all over the state and nation. The issue was discussed in detail by the members of Executive Council.

***“Resolved to approve the extension to the ongoing roofing work till 31-06-2020.”***

- 9.3. The proposal of appointment of Scrutiny and Selection Committees for the CAS implementation for Faculty and Selection committee for the Departmental promotion of Non-Teaching Staff by 50% of Existing Vacancies of the University departments. The proposal was discussed in detail.
- a. The proposal for implementation of CAS for Faculty was approved as per the DTE Maharashtra Oder No.4/Estt/CAS/2019/839, dated 02-12-2019.
  - b. The proposal to implement Departmental Promotions to 50% of the Non-Teaching Staff vacant positions.

***Resolution: “EC approved the proposal to Choose and Appoint the Scrutiny and Selection Committees by the Vice-Chancellor for the CAS implementation of Faculty and for the promotion of Non-Teaching Staff to 50% of the existing vacancies in the University Departments/ Sections.”***

#### **9.4. Chief Minister’s Relief Fund:**

***“EC unanimously resolved to donate the entire honorarium of individual members attending the 22<sup>nd</sup> EC Meeting to the Chief Minister’s Relief Fund to combat COVID-19 pandemic.”***

The meeting ended with thanks to the Chair.