

DR. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY, LONERE

At. Po. Lonere, Tal. Mangaon, Dist. Raigad 402 103 MS (www.dbatu.ac.in)

INVITATION FOR QUOTATION

Our Ref No.: DBATU/Store/Cultural/ Drums and Indian musical instruments/2020 Date: 21 / 01 /2020

Quotation for: Drums and Indian musical instruments

Due On: 05/02/2020

Date of Opening: 06 /02/2020

Time: 3:00 pm

To

Sub: RE-QUOTATION FOR THE SUPPLY OF STORE

Dear Sir,

Your quotation for the items listed overleaf, may please be submitted to the undersigned, so as to reach this Office not later than 05/02/2020. While submitting your quotation, the following procedure may please be observed and other points borne in mind.

- 01. The maker's name must be specified.
- 02. The "Terms and Conditions" for supply and delivery of stores, should be clearly indicated in the quotation, stating whether rates are, inclusive of all taxes, Packing and forwarding charges Freight charges, etc. or not, however rates offered as including all taxes will be more welcome.
- 03. If packing and forwarding charges are to be charged separately, it should be so clearly stated in your quotation.
- 04. Please mention clearly whether consignment would be Ex-Godown, Ex-Shop, of F.O.R. dispatching stations. Preferably terms offered as "Delivery of consignment of stores, on F.O.R.
- 05. Envelope should be clearly marked with our reference No and date of this quotation. It should also be superscripted as per the format given above.
- 06. The quotation would be opened as per date and timing given above, if desired by you, you may depute an authorized representative with a letter of authority to be present at the time of opening of the quotation at this Office on the aforesaid day, date & time.
- 07. Your quotation must be valid for a minimum 30 (Thirty) working days from the date of it's opening.
- 08. Quotation received after the date of opening may not be taken into consideration.
- 09. Items tendered should confirm to the specification shown in the attached list when and where, full or no specifications are indicated against items in the list. Kindly furnish your full specification in accordance with accepted standards against each item tendered. Where reference to catalogue is made, the relevant catalogues/ Pamphlets/ Literature should accompany the quotation.
- 10. Your quotation should be for all new items and not for second hand.
- 11. Please state whether items will be available Ex-Stock. If not the minimum period for delivery, or for supplying the items or stores.
- 12. It should be clearly stated whether **GST**, Insurance, Freight or packing and forwarding charges, or an other taxes and duties, etc. leviable.
- 13. It would be appreciated if illustrated catalogues/Literature etc. is furnished with the quotation.

- 14. Expression to as "Complete with standard Equipment" complete with standard accessories "Equipment to" As good as should be avoided. If at all their use is unavoidable then it should be very specifically indicated as to what exactly they mean and what exactly would be supplied under them. Any ambiguity or vagueness should be avoided.
- 15. For convenience, kindly adopt while quoting the same serial Nos. as given in the list detailed below.

Thanking You.

Yours faithfully,

Registrar

Dr. Babasaheb Ambedkar Technological University, Lonere

List of Items

Sr.No.	Description / Specification	n Jeshave to	Make	Appox. Qty.
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eges Are	dusive of all taxes, Packing and forwarding chi	or raise are.	on, stating wheth	a stage
orers yl	to be charged separately, it should be so ried	g charges an	ng and forwarding	ibaq II Ed

Drums

FORMAT FOR QUOTATION SUBMISSION

(In letterhead of the supplier with seal)

Date	

To:

			No. full Specifications)	Sr. Description of goods (with act)	
				cy.	tv Unit
Gr	Total Cost	commitments)	(Including Ex-Factory price, excise duty, packing and forwarding, transportation, insurance, other local costs incidental to delivery and warranty/ guaranty		Quoted Unit rate in Rs.
Gross Total Cost (A+B): Rs.			Σ		Total Price
+B): Rs			5	200	Sales tax and o
				In figures (R)	Sales tax and other taxes payable

agree with terms and conditions as mentioned in the Invitation Letter. We confirm that the normal commercial warranty/ guarantee of months shall apply to the offered items and we also confirm to We agree to supply the above goods in accordance with the technical specifications for a total contract price of Rs.

_amount in words) within the period specified in the Invitation for Quotations.

(Amount in figures) (Rupees.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

Contact No:	Address:	Name:	Signature of Supplier