



डॉ. बाबासाहेब आंबेडकर तंत्रशास्त्र विद्यापीठ

“विद्याविहार”, पो. लोणेरे - ४०२ १०३, ता. माणगांव (कोकण रेल्वे)

जिल्हा - रायगड (महाराष्ट्र राज्य) भारत

लेखा विभाग

दि. १४.०६.२०१९

सादर

विषय :- विद्यापीठाचे सन २०१९-२०२० या वित्तीय वर्षाचे कर विवरणपत्र दाखल करणेसाठी “ कर सल्लागार” यांची नेमणूक करणेबाबत.

संदर्भ :- आपले पत्र क्रमांक डॉबाआतंवि/लेखा/कर सल्लागार/२०१९/११५२, दिनांक ०४/०६/२०१९

उपरोक्त विषय व संदर्भानुसार आपणास कळविण्यात करण्यात येते की, या विद्यापीठाचे सन २०१९-२०२० या वित्तीय वर्षाचे कर विवरणपत्र दाखल करणेसाठी जाहिरात देवून “कर सल्लागार” यांची नेमणूक करण्यासाठी दि. २७.०५.२०१९ पर्यंत आवेदन पत्र मागविण्यात आली होती.

विद्यापीठाने दिलेल्या जाहिरातीनुसार “कर सल्लागार” म्हणून खरे देशमुख आणि कंपनी, सनदी लेखापाल, पुणे यांचेकडून आवेदन पत्र प्राप्त झाले असुन ते आपल्या कक्षामध्ये दि.२९.०५.२०१९ रोजी उघडण्यात आले होते.

खरे देशमुख आणि कंपनी,पुणे यांनी सादर केलेल्या विवरण पत्रामधील दर मागील वर्षाच्या तुलनेत जास्तीचे दिसत असल्याने खरे देशमुख आणि कंपनी,सनदी लेखापाल,पुणे यांना या विद्यापीठात दराबाबत चर्चा करण्यासाठी दि. १०.०६.२०१९ रोजी प्रत्यक्ष बोलविण्यात आले होते. परंतू खरे देशमुख आणि कंपनी,सनदी लेखापाल,पुणे यांनी दि. १२.०६.२०१९ रोजी विद्यापीठामध्ये प्रत्यक्ष भेट दिली व मा. कुलसचिव यांच्या कक्षामध्ये दराविषयी चर्चा केली परंतू खरे देशमुख आणि कंपनी, पुणे यांनी दराबाबत अद्याप काहीही कळविलेले नाही.

विद्यापीठाच्या विविध कर विषयक कामासाठी “ कर सल्लागार” नियुक्त करणे गरजेचे आहे. यास्तव पुढील योग्य त्या कार्यवाहीसाठी सविनय सादर.

प्रति,

मा.कुलसचिव,

डॉ.बाबासाहेब आंबेडकर तंत्रशास्त्र विद्यापीठ,
लोणेरे-रायगड.

पुनश्च EOI मागविण्यात
आवणं.
20/6/19

वित्त अधिकारी

Dr. BABASAHEB AMBEDKAR TECHNOLOGICAL UNIVERSITY



Re-Adversities

Dr BABASAHEB AMBEDKAR TECHONOLOGICAL UNIVERSTIY invites Expression of Interest from the reputed firm of Chartered Accountants for the Appointment of CA firm for Tax Related work for the Financial Year 2019-20 and subsequent renewal for further two more years based on satisfactory performance.

The interesting and eligible firms of Chartered Accountant may bid Technical and Financial document on or before 28th June 2019 (Please see attached document for schedule, Technical and Financial document format).



Schedule of submission of bid document, opening of Technical and Financial bid

Sr.No	Particular	Date	Time
1	Last date and time for submission of Bid document	28.06.2019	Upto 4.00pm
2	Opening of Technical Bid	29.06.2019 *	11.00 am
3	Opening of Financial Bid	29.06.2019 *	12.00 am
4	Presentation and Discussion with committee to finalize CA firm for Income Tax Work.	29.06.2019 *	12.00 am

*Tentative Date



Dr Babasaheb Ambedkar Technological University invites expression of interest (EOI) from the reputed firm of Chartered Accountant for the appointment for Income Tax related work for the Financial Year 2019-20 and further on yearly renewal on the basis of performance.

Scope of work:-

1. Filing of different Tax Return, including Income Tax,GST,PT etc
2. Filing of required documents for obtaining exemption of income for the University under applicable section.
3. Filing of Audit Report under Income Tax Act.
4. Appointed Chartered Accountant firm will also be the tax consultant for the university for Income Tax, GST, PT etc and file the return before due date and guide to complete the Income Tax formalities wherever is applicable.
5. Consultant will have to submit varies Tax return from the Financial Year 2019-20 onwards on behalf of University.
6. The tax consultant should visit this office once in a fortnight to guide and facilitate our staff for timely deduction & deposits of various taxes.
7. The Dr. B A Tech. University is being in imparting education in general, it is expected to be exempt from Income Tax.
8. The Dr. B A Tech. University however may discontinue the services of Chartered Accountant firm by giving One Month Notice at any time if the services are found unsatisfactory.

General Instruction:-

1. Interested firm of Chartered Accountant may apply in stipulated proforma- I & II enclosed, along with documents and demand draft of Rs.10,000/- may be drawn in favor of “ Registrar, Dr. B A Tech University, payable at Lonere / Mangaon”. The EMD of unsuccessful bidder will be refunded after finalisation of the bid. EMD of successful bidder will be retained as Security Deposit with University.
2. Technical proposal as per form – I, and Financial Proposal as per form – II shall be sealed in two separate envelops. Both sealed envelopes shall bear distinct identification with regard to the type of bid i.e. for the technical proposal the envelop should be mark as proposal for Tax consultant to the Dr



B A Tech University as a 'part –I'. For financial proposal the envelop must be marked as tax consultant to Dr B A Tech University as a 'Part –II'.

3. These two sealed envelope shall be kept in third envelop and super scribing 'Tax Services Dr B A Tech University' and should be addressed to the Finance Officer, Dr B A Technological University Lonere, Mangaon, Dist. Raigad, 402103.

1. The fees shall be quoted in financial proposal in form –II only. The audit fees would be fixed by the board with minimum level of Rs. 1,00,000/- for the first year and a reasonable increment thereto, after reviewing the expected fees by the applicants and hence applicants should quote the expected audit fees per month & other charges if any for the first year and expected increments for the subsequent two years in rupees, excluding the taxes.
2. The sealed EOI should reach to the Finance Officer, Dr B A Technological University Lonere, Mangaon Raigad 402103 before 27.05.2019 upto 16.00 Hrs.
3. EOIs received after scheduled date and time shall not be considered.
4. After selection of the firm as per the procedure above they will be intimated in their registered address.
5. After taking of the assignment the firm will have to stick to the due deadlines to complete the audit & taxation activities stipulated in respective Acts and rules.
6. Failing to complete the audit assignment with in due date the university reserves the right to cancel the assignment.
7. The CA firm is not permitted to sub contract the work to any other firm.
8. Any dispute arising out of or in connection with this contract, including any questions regarding its existence, validity or termination, shall be referred to the Vice-Chancellor who shall be the sole arbitrator and in discussion in this, regards shall be final and binding.
9. The Dr. B A Tech University reserves the right to reject of any of the applications or whole process without assigning any reason at any time and could call for any other details or additional information from any of the firms/members at its own discretion.
10. The fees to be quoted should be consolidated upto completion of Assessment Proceedings for each Assessment Year basis and taxes will



be paid separately. Further services for appellate matters will be considered independently.

11. The firm having the experience of Educational Institutes/University and Government Sector will be given preference.
12. The preference shall be given to the firm having registered and the existence of last 5 years. Financial proposal shall be opened for those firms who have qualified in the technical proposal as per the evaluation criteria.
13. The applicant firm should have been registered with ICAI and C & AG having address within the state Maharashtra less than 200km from the Dr. B A Tech. University (attach Proof)

Eligibility Criteria:-

Relevant papers in support of fulfilling eligibility criteria should be enclosed.

Sr. No.	Particulars	Minimum requirement
1.	No. of years of existence of the firm.	5 Years (Proof to be enclosed)
2.	No. of qualified CA, full time appointment including partners	Two
3.	Minimum receipt or Annual Turnover of applicant CA firm (during last 3 years each)	Rs. 40 Lakhs or more
4.	Experience of Income Tax Work of any Educational Institution/University or Tax-exempt entity with special mention about any special services rendered.	Self-certified list to be attached (if required, proof of appointment letter will be called)



APPLICATION FORM – I

Technical Proposal

The firm shall apply with details as noted below in the application failing which the application may not be considered.

1. Year of establishment:
(Photocopy of Certificate of registration issued by the Institute of Chartered Accountants of India to be enclosed).
2. Name of Firm:
With details of Partners
(d) Qualifications
(e) Post qualification experience of the partner (total no. of years)
(f) Membership No. of all Partners.
3. Details of the qualified assistants with
(b) Name _____
(e) Membership Number (if any) _____
(f) Date of Joining in the firm _____
4. Detailed Office Address: _____
5. Contact Details :
(e) Mobile No. _____
(f) L/L No/ _____
(g) Name _____
(h) E-mail ID _____
6. PAN No. _____
7. TIN No. _____
8. GST Registration Number _____
9. Name of the Organization where the firm has worked (P1. Attach proof)
 1. _____
 2. _____
 3. _____
11. Annual turnover of 2015-16, 2016-17, 2017-18:-
12. Name of the Banker with Address :-
13. Account No. with IFS Code No.
14. EOI document payment Details (Rs.10,000/- of EMD) :-
15. Attach the profile of the firm justifying their eligibility to comply subject scope of work.

I/We hereby declare that the information furnished here in is true to the best of my knowledge. I/we further declare that in case of appointment I/we shall abide by the



terms and conditions of Dr Babasaheb Ambedkar Technological University Lonere. In case the furnished information is found to be false at any stage, Dr Babasaheb Ambedkar Technological University Lonere will cancel the EOI./awarded order(s) without assigning any reason further, i/we hereby declare the firm is not debarred by the Institute of Chartered Accountant.



Dated _____
Full Signature with office seal of The EOI firm

APPLICATION FORM – II

FINANCIAL PROPOSAL

CONSOLIDATED AUDIT FEES (IN RUPEES)

Important information with respect to Financial Proposal:-

1. The fees to be quoted should be consolidated; applicable tax will be paid separately.
2. Component wise feed
 - A. Yearly Fees for completing Different Tax Work per Assessment Year.

Full signature with office seal of the EOI firm.

Dated _____

