



Dr. Babasaheb Ambedkar Technological University, Lonere
P.O. Lonere, Pin -402 103, Tal: Mangaon, Dist: Raigad

Our Ref No. : DBATU/Store/Estate /Electrical/ 2019/

Date: 14/05/2019

Quotation For: Electrical Material for Civil Engg. Dept.

Due on: ~~14~~24/05/2019

Date of Opening: ~~24~~24/05/2019

Time: 03.00 pm

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To,

SUB: QUOTATION FOR THE STORES

Dear Sir,

Your quotation for the items listed overleaf, may please be submitted to the under signed, so as to reach this Office not later than ~~24~~24/05/2019 up to 11.00 am.

While submitting your quotation, the following procedure may please be observed and other points borne in mind.

01. The maker's name must be specified.
02. The "Terms and Conditions" for supply and delivery of stores, should be clearly indicated in the quotation, stating whether rates are, inclusive of all taxes, Packing and forwarding charges Freight charges etc. or not, However rates offered as including all taxes will be more welcome.
03. If packing and forwarding charges are to be charged separately, it should be so clearly stated in your quotation.
04. Please mention clearly whether consignment would be Ex-Godown, Ex-Shop, of F.O.R. dispatching stations. Preferably terms offered as "Delivery of consignment of stores, on F.O.R."
05. Envelope should be clearly marked with our reference No and date of this quotation. It should also be superscripted as per the format given above.
06. The quotation would be opened as per date and timing given above, if desired by you, you may depute an authorized representative with a letter of authority to be present at the time of opening of the quotation at this Office on the aforesaid day, date & time.
07. Your quotation must be valid for a minimum 30 (Thirty) working days from the date of it's opening.
08. Quotation received after the date of opening may not be taken into consideration.