

Dr. Babasaheb Ambedkar Technological University
Venue: Hon. Vice-Chancellor's Chamber

The 17th Meeting of the Executive Council was held on Friday, 21st December, 2018 at 11.30 A.M. in the chamber of Hon'ble Vice-Chancellor, DBATU, Lonere. The following members were present for the meeting.

1. Prof. Dr. Vilas G. Gaikar, Vice-Chancellor	Chairman
2. Shri Milind Kamble	Member
3. Prof. Dr. B. N. Jagatap	Member
4. Ar. Vijay Sohani	Member
5. Dr. Mrs. Geeta Latkar	Member
6. Dr. D.N. Mudgal	Member
7. Dr.P.K.Katti	Member
8. Prof. Dr. M. S. Tandale	Member
9. Dr. S. V. Khobragade	Member
10. Dr. K.S. Jain	Member
11. Dr. L.P. Dhamande	Member
12. Dr. Ulhas Shinde	Member
13. Dr. L.N. Singh	Member
14. Dr. S. S. Bhamare, Registrar	Secretary

The following members could not attend the meeting and the leave of absence was granted to them.

1. Director, Directorate of Technical Education	Member
2. Prof. Dr. G.D. Yadav	Member
3. Dr. Vivek Vadke	Member
4. Dr. H.A. Mujawar	Member
5. Prof. Dr. Anand Kusre	Member
6. Dr. J. B. Patil	Member
7. Dr.J.B. Dafedar	Member

Dr. S.S. Bhamare, the Registrar, welcomed all the members of the Executive Council and briefed about calling the meeting of the Executive Council. He requested Hon'ble Vice-Chancellor to start the meeting.

The Vice-Chancellor welcomed all the members of the Executive Council and informed the Council that as per provisions in the Act Section 27 (d) Dr. P.K.Katti, I/c. Dean has been nominated by him as the senior most Dean as the member of the Executive Council. Accordingly, Dr. Katti was invited for the meeting.

Further he added that Ar. Vijay Sohani informed him that since he has attained the age of 65 and he is not on the post of principal he would like to stepdown from the Executive Council. Looking into the terms and conditions, his services as the member of the Executive Council could not be continued and his request to stepdown be approved and agreed by the Council.

The Executive Council welcomed Dr. P.K.Katti as new Executive Council member and at the same time appreciated the services rendered by Dr.Sohani. The Registrar was requested to note these modifications and also directed to forward new nominations on Executive Council from discipline of Architecture to the Nomination Committee. With these modifications the meeting was started.

Item No. 1: To confirm the minutes of the 16th meeting of the Executive Council held on November 16, 2018

The draft minutes of the 16th meeting of the Executive Council held on 16th November, 2018 were sent to the members of the Executive Council for their comments via e-mail. The Registrar informed the Council that point No. 9.5 needs some correction regarding the salary of ICT Engineer which was agreed for Rs. 25,000/- and wrongly minuted as Rs. 20,000/- be modified the salary amount as Rs. 25,000.

The Registrar also informed the Council that Dr. Dhamande has conveyed his comments as under :

1. “The delegation of Approval power for university to Dean (faculty of Engineering) is a violation of the Maharashtra University Act 2016 as the Dean is having execution & implementation authority and not an approving authority.”

The council was informed that the section 14(20) of the Act allows the Vice-Chancellor to delegate to any employee such powers as are necessary for their efficient functioning. Also the modified Statutes, currently under consideration for approval from the State Government, in Statute 52.2(a) have made provision of delegating the powers, with approval of the Executive Council, to any officer that Vice-chancellor may dean fit, however, keeping the responsibility with him. The Statutes 52.7(h) also permits the Dean to exercise powers and perform duties assigned to him by Vice-chancellor from time-to-time.

The Council discussed this point in details. The Chairman also brought to the notice of the members that this University has its own Act separate from Maharashtra University Act 2016. The Council members opined that it is the right of the Vice-Chancellor to decide about the delegation of his powers. If he thinks fit, he may delegate the power and inform the EC for its implementation. All the members agreed except Dr. Dhamande who opted for dissent of opinion.

“Resolved by majority that the delegation of powers to Dean be approved but in case of difficulty Vice-chancellor can be approached”

2. The Council further noted the comment of Dr. Dhamande that the Apex Body for the University is the Executive Council and approval is given by the Executive Council only.

Also, any office order will be issued by the Registrar of the University for all the affiliated colleges in Maharashtra.

The Executive Council discussed these points and resolved that all the administration related documents be signed by the Registrar as required by the regulatory bodies such as AICTE, PCL etc.

3. The Council further noted the comment by Dr. Dhamande that it was observed that in the Executive Council meeting the agenda with documents were not circulated before 15 day time and were placed at the time of the meeting before the Executive Council. Hence it was requested to circulate the agenda with complete documents of the meeting for all Executive Council members, 15 days prior to the meeting. No policy matter should be placed directly in the Executive Council Meeting.

The Council agreed for the same as a principle. But at the same time, the Registrar explained that some matters are coming before the EC due to time bound actions and looking into the urgency the matter had to be placed before the Executive Council. However, no big policy matters will be placed before the EC without circulation of the concerned documents in advance.

Item No. 2: Action Taken Report on the minutes of the 16th meeting of the Executive Council held on November 16, 2018

Item-wise Action Taken Report on the minutes of the 16th meeting of the Executive Council held on 16th November, 2018 was tabled before the Council. With the above change in salary amount, all other points were noted with satisfaction by the members.

“Resolved that the Action Taken Report be and is confirmed.”

Item No. 3: To brief and approve Affiliation Process for AY 2019-20

The Registrar requested Dr. B.F.Jogi, Affiliation In-charge, to present the status and progress of the Affiliation for AY 2019-20 before the Executive Council. Dr. Jogi with the help of Dr. Katti, presented the status of the affiliation process.

- Dr. B.F.Jogi informed the Council that for AY 2019-20, as a response to the advertisement, **144 colleges have submitted the online proposals including new affiliation and continuation of affiliation, out of 180 registered on the portal of affiliation.**
- The details of New colleges applied for the new affiliation are as under;
 - Pharmacy 43 -New
 - Architecture 01 -New
 - Engineering Technology 04 – Existing Institutes

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Total 50

Accordingly, the Scrutiny Committees were constituted and these committees conducted the Scrutiny of the proposals between 29th November and 1st December 2018. Dr. Jogi further informed the Council that from this year a simple and transparent procedure has been set up and adopted. Online reports have been generated and the concerned institutions can see the deficiencies pointed out and immediately rectify these deficiencies. The proposals of new institutions will also have to be submitted to Government before 31st December 2018 for further permissions and procedures required from Government.

A brief report of the Scrutiny Committee was tabled for the discussion and approval of the Council (Copy of the Scrutiny report is submitted as **Annexure - A**). The Executive Council discussed that since the Planning and Evaluation Board has discussed the report case by case, the suggestions of the Board about the criteria be accepted. The Affiliation Section should take all the necessary actions. The following criteria are mandatory and hence be treated as major instead of minor deficiency and institutions be informed to comply with them before the submission of report to Government. The essential criteria are as under :

1. PAN Card of the institution
2. Registration certificate
3. Completion of the Building

Accordingly, from the scrutiny reports submitted, the following institutions (Institution No. 4, 9,13,30,33,38,48) have to comply with the above criteria. These institutions be informed to submit these documents before 28th Dec 2018.

“Resolved that the Scrutiny Committee Report with the suggestions from Planning and Evaluation Board be approved.”

Item No. 4: Nomination on the Selection Committee

The Vice-Chancellor informed the Council that Dr. Bhamare was relieved from the University and he has been given additional charge of post of the Registrar for three months i.e. up to 24th January, 2019. The applications were invited for the post of I/c Registrar vide circular on 19th October, 2018 and again revised Circular on 2nd November, 2018. As per provisions in the Act under Section 18(6) the Vice-Chancellor shall appoint any suitable person, temporarily for a period not exceeding three months, to act as Registrar. The last date to receive the applications was 30th November, 2018 and five applications have been received. On the Selection Committee, 3 nominees of the Executive Council are required and he appealed the Council to provide the nominees of

the Executive Council. The Council discussed the issue and the following members were nominated.

1. Dr. D.N.Mudgal
2. Dr. Ulhas Shinde
3. Dr. K.S.Jain

Further, the Vice-Chancellor requested to the above members to scrutinize the applications received, immediately after the meeting. He also informed the Council that the interviews will be conducted on 12th January, 2018. The other nominees on Selection Committee will be Dr. P.H.Sawant, Principal, Sardar Patel College of Engineering, Andheri, as representative of reserved category, and Dr. G.D.Yadav, Vice-Chancellor, ICT, Mumbai, as nominee of the Chancellor.

“Resolved that above Executive Council members be nominated as the nominees of the Executive Council on the Selection Committee for Registrar for the ad-hoc and regular appointment.”

Item No.5: To Approve the minutes of the Building and Works Committee

The Registrar informed the Council that the meeting of the Building and Works Committee was held on Monday, 17th December 2018, and University Engineer was invited before the Council for presentation of relevant information.

The University Engineer presented the relevant minutes and recommendations of the Building and Works Committee before the Council. A Copy of the same is enclosed herewith as **Annexure - B**. The Council discussed the same points and agreed to the recommendations of the Building & Work Committee.

“Resolved that the recommendations of Building and Works Committee except point No. 7 be approved with modifications as follows. All five projects proposed reports, be processed for administrative approval and for further processing. For point No. 7 a panel of PWD architects be added from the respective Regional center and Sub-center for drawings and design of the buildings.”

Item No.6: To Approve the minutes of the Planning and Evaluation (Monitoring) Board

The Registrar informed the Council that the meeting of the Planning and Evaluation (Monitoring) Board was held on Wednesday, 19th December 2018. He presented the minutes of the Planning and Evaluation (Monitoring) Board before the members of the Council for its approval. A Copy of the minutes is attached as **Annexure C**

The Council discussed the minutes and approved the same except point No. 7. For which the Council directed to constitute a panel of PWD approved Architects from different regions for preparing the building plans at different locations.

Item No. 7: To present about University Departmental Progress and Perspective Plan

This point was differed in the Council since the University departments have not submitted the perspective plan and development plan except two departments. The Council expressed dissatisfaction on the same and directed that the Department Heads should comply with the directives by 15th Jan. 2019.

Item No. 8: Approval to I-care Proposal

The Registrar requested Dr. Nalbalwar to present this agenda point. Dr. Nalbalwar informed the Council that Government of Maharashtra has identified I-Care agency for overall improvement in quality of education and ranking of the state Universities. As far as Dr. Babasaheb Ambedkar Technological University is concerned, it would be useful for improving ranking in NAAC/NBA/NIRF processes. All departments have recommended to make MoU with this agency as per the GR. Accordingly, MoU has been signed with this agency by the University. A copy of the MoU is attached as **Annexure D**

As per GR, the University has also identified ten affiliated colleges for improving their ranking and quality of education. The Annual charges for University is Rs. 75,000/- and for affiliated colleges is Rs. 20,250/- per year, will be paid through TEQIP-III

The Council discussed this point in greater detail. A Council member pointed out that the MoU itself is of one sided nature. The monitoring team mentioned in MoU is from University only. The company is not taking any responsibility. Also other Universities have not approved this MoU and it would not be recommended to accept the MoU as such.

The Executive Council directed Dr. Nalbalwar to study all these points and get back to the EC again. The Council also directed to get implementation details from the said agency before making any payment to the agency.

The Vice-Chancellor informed the Council that another communication from Government has been received for implementation of new UMIS through a government selected party & Maha IT.. The University had made a five year's contract with M/s Weshine, Pune, after completing all the prescribed procedure for the current MIS. If the University takes a decision to sign a new contract for MIS, it will be a breach of contract and the University might face legal and financial issues. The Executive Council discussed

this issue in greater detail. It was opined that this would create legal issue and also financial loss might occur. The current company is also providing the service satisfactorily.

“Resolved that looking into all the aspects, the present contract be continued as per the terms and conditions awarded and new UMIS system be adopted after completion of the current contract period.”

Item No. 9: Exam fee exemption to the students from draught areas

The Registrar requested Dr. Joshi, I/c. CoE, to present the agenda point. He informed the Council the Government of Maharashtra, had issued a G.R. for exemption in fees for the students in draught affected areas and accordingly the students are demanding the examination fees exemption. The Council discussed this point and directed the University administration to implement the GR but to prepare a proposal for reimbursement of the said fees from the Government. (A copy of the GR is attached as **Annexure E**)

“Resolved that the fee exemption to the students from draught affected areas as per the G.R. be approved& proposal for reimbursement of the said fee be sent to the Government.”

Item No.10: Any other point with the permission of the chair

10.1 Approval for expenditure towards meetings of Search Committee.

The Vice-Chancellor informed the Council that the process of appointing new Vice-Chancellor has been started. The Governor office has constituted a Search Committee for the same. Dr. S.L.Nalbalwar has been appointed as the Liason Officer from the University side. Further, he requested Dr. Nalbalwar to present the point.

Dr. Nalbalwar informed the Council that the following Search Committee has been constituted to carry out the process of selection of new Vice-Chancellor,

Dr. Anil Kakodkar, Chairman
Dr. Devang Khakkar Member
Shri. Bhushan Gagrani Member

The first meeting of the Search Committee was held at Rajbhavan on 11th December 2018. The University has to bear all the expenses related to meeting of the Committee. The proposal was put up by Dr. Nalbalwar for the approval of the Council. The copy of the same is enclosed herewith as **Annexure - F**. He further informed the Executive Council that there is possibility of shortlisting of 25 candidates for interaction and it may need expenditure up to 10 lakhs. Therefore, the

TA/DA expenses be increased up to 10 lakhs and remaining proposal be approved as it is. The Council accepted this proposal.

“Resolved that the proposal submitted by Dr. Nalbalwar be approved with the above change.”

10.2 Request of University Drivers to increase overtime allowance.

The Registrar briefed the Council that there is request from University Drivers to increase their overtime allowance on and above the allowance approved by the GR dated. They have been demanding since long back. A decision to increase Rs. 5/- was approved earlier by the Council but was not accepted by the drivers. The demand is legitimate looking into the services provided by them. The Council accepted the proposal to increase the allowance from Rs. 40/- to Rs. 80/-. The additional allowance of Rs. 40/- will be beared at the University level.

“Resolved that the total overtime of Rs. 80/- be given to the drivers as per the proposal.”

“Resolved that the overtime be given to the drivers as per the proposal”

10.3 Notice of Dy. Commissioner of Sales Tax Commissioner to Pay GST alongwith interest and penalty.

The Registrar informed the Council that a note has been received from the Finance Section about depositing the amount of GST alongwith interest and penalty. The O.S.D (Finance) Shri. Rathod was requested to present the point. He informed the Council that a notice has been received to deposit the GST amount. The brief note is attached herewith for the information and record as **Annexure-G**

The Executive Council discussed this issue. The Council questioned this delay to deposit GST and directed to fix up responsibility for such a delay and loss of revenue & reputation to the University. The GST amount should be deposited immediately and such things should not occur in future.

The Council also noted that the Finance Committee meetings have been postponed for the want of audited accounts of F.Y.2017-18 and the accounts are not still available. The Finance & Account Section be, therefore, held accountable.

The Executive Council resolved that following actions be taken.

1. To call the applications for the post of I/C. Finance Officer
2. A Show Cause Notice be issued to the respective agency appointed for audit of accounts, I/c Finance Officer and Internal Auditor for the GST notice.

3. Immediate payment be made towards GST to avoid further penalty.
4. A ensuing Committee of the following members be appointed to investigate lapses in the Finance and Accounts Section.
 - a) Dr. Ulhas Shinde
 - b) Dr.D.N.Mudgal
 - c) Mr. Page from M/s. Page and Page (as external expert)
 - d) Shri. Rathod (OSD Finance)
5. For clearing AG paras, a special meeting (including of one or two EC members) be fixed in the next two weeks.

10.4 Minutes of Meeting of Board of University Departments and Institute.

The Vice-Chancellor informed the Council that Dr. Vijay Babu has been appointed as Chairman of Board of University Departments and Institute. The first meeting of the BOUD&I was held on 18th December and the minutes of the concerned were placed for approval of the Council. The copy of the minutes of the meeting held is enclosed herewith as **Annexure - H**

The Council discussed the following points and directed as below.

- a) Re-allocation of UGC 12th Plan Grant (Un-spent)
- b) Status of Utilization of Departmental budget
- c) To approve proposal for Adjunct faculty (Dr. D.B.Talange) of Electrical Enng.
- d) Compliance with deficiencies to meet the criteria for continuation of AICTE approval.

“Resolved that the minutes of the meeting of BOUD&I be approved and necessary actions to comply with the AICTE’s deficiencies report be completed on urgent basis.”

10.5 Letter from Hon’ble Governor’s Office regarding student’s grievances.

The Registrar informed the Council that Vidyarthi Kalyan Manch and Dr. Babasaheb Ambedkar Technological University non-teaching Union wrote to the office of the Governor and the same letter has been directed by the office of the Governor, Rajbhavan regarding the problems in the University. The Executive Council has already constituted a Committee for the similar issues. This letter be forwarded to that Committee for consideration.

“Resolved that the letter be forwarded to the Committee for consideration. The Committee should forward its report to the office of the Vice-Chancellor before the Executive Councils next meeting.”

10.6 Re-appropriation of funds of TEQIP-III of DBATU.

The Registrar informed the Council that Dr. Deosarkar, Co-ordinator of TEQIP-III has given a presentation in the meeting of Planning and Evaluation (Monitoring) Board. The Board has approved the same which is enclosed herewith as **Annexure- I**

The Council discussed the same. The Council directed the TEQIP Co-ordinator to improve the grade and the ranking of the University being the mentor University. The Council also directed to take regular meeting of the Executive Council Review Committee before ensuing meeting of the Executive Council & all proposals and norms for different activities must be approved by Executive Council appointed Review Committee before bringing it to the Executive Council.

“Resolved that the re-appropriation of fund for TEQIP-III be approved.”

10.7 To approve the Recruitment Rules for the Registrar’s post.

The Registrar informed the Council that all these years no Recruitment Rules (RR) neither for the post of Registrar nor for any such position in the University were prepared. Now the post of the Registrar is vacant and the R.R. for the same are needed. Since the post is in the grade pay of 8700. However, the revised proposal to for the Grade Pay of Rs. 10,000/- similar to other Universities has been sent to Government for consideration. Meantime, the post will be filled up as per sanctioned Grade pay. Accordingly, the RR has been prepared for the approval of the Council.

The Council discussed in detail the RR of the post of Registrar. The Council recommended a master’s degree in any discipline with at least 60% or its equivalent grade point as essential qualification. The Council rejected 5% relaxation to doctoral candidates.

With these modifications the Council resolved to accept the RR for the post of Registrar. (Revised Copy attached as **Annexure -J**)

10.8 To approve the Roles & Responsibilities of Dy. Registrar, Assistant Registrar (Sr. Grade), Assistant Registrar (Jr. Grade), Administrative Officer and Controller of Examination.

The Registrar informed the Council that the High Power Committee of the State Government permitted to till up the 04 sanctioned posts. Before going has advertisement the rules & responsibilities these post must be sanctioned by the EC. Roles and responsibilities for the various posts have been fixed and the copies of the same are enclosed herewith as **Annexure- K**)

“Resolved that the roles and responsibilities of Dy. Registrar, Assistant Registrar (Sr. Grade), Assistant Registrar (Jr. Grade), Administrative Officer and Controller of Examinations be approved.”

10.9 To approve revised remuneration rates for CAP staff.

I/c. Controller of Examination presented the point. He informed the Council that the present remuneration rates and structure of CAP centres are based on the centralized CAP where faculty members from various institutions are coming for paper valuation. However, in view of the new system of having CAP centre at every institute the number of papers evaluated at every institute will be ranging from 80 to 8400 and it is not justifiable to have the same rates and structure. Hence the new structure and remuneration rates for CAP Centre have been proposed. (Copy of the same is enclosed herewith as **Annexure -L**) for reference and record.

The Council discussed the same and “Resolved that the proposed new structure and remuneration rates be approved.”

10.10 Delegation of power to Dean (Pharmacy and Architecture)

The Executive Council members raised this point that since Vice-chancellor with consent of Executive Council, has delegated powers to Dean (Engineering), the same principle be applied for Pharmacy and Architecture. The members discussed this issue in greater length.

“Resolved that delegation of power be given to Dean (Pharmacy) and Dean (Architecture). These Deans will have to visit the University for the concerned work on regular basis.

It was informed by the Vice-Chancellor that his tenure will be ending on 1st March 2019 and would like to conduct a meeting in the next month. All the members of the Council are requested to attend the same. The next meeting of the Executive Council will be held on 15th February 2018.

The meeting ended with thanks to the Chair.