

Dr. Babasaheb Ambedkar Technological University
Venue: Hon. Vice-Chancellor's Chamber

The 18th Meeting of the Executive Council was held on Friday, 16th February 2019 at 11.00A.M. in the chamber of Hon'ble Vice-Chancellor, DBATU, Lonere. At the start of the meeting, the quorum was not satisfactory. The meeting was adjourned for half an hour and started thereafter. The following members were present for the meeting.

1. Dr. Vilas G. Gaikar, Vice-Chancellor	Chairman
2. Dr. Vivek Vadke	Member
3. Dr. B. N Jagatap	Member
4. Dr. M. S. Tandale	Member
5. Dr. H.A. Mujawar	Member
6. Prof. S. V. Khobragade	Member
7. Dr. L.N. Singh	Member
8. Dr. J. B. Dafedar	Member
9. Dr. J. B. Patil	Member
10. Dr. Ulhas Shinde	Member
11. Dr. L P. Dhamande	Member
12. Dr. K. S. Jain	Member
13. Dr. P. K. Katti	Member
14. Dr. S. B. Deosarkar, I/c. Registrar	Secretary

The following members could not attend the meeting and the leave of absence was granted to them.

1. Director, Directorate of Technical Education	Member
2. Dr. G.D. Yadav	Member
3. Shri Milind Kamble	Member
4. Dr. Anand Kusre	Member
5. Dr. Mrs. Geeta Latkar	Member
6. Dr. D.N. Mudgal	Member

Dr. S. B. Deosarkar, the I/c. Registrar, welcomed all the members of the Executive Council. He requested Hon'ble Vice-Chancellor to start the meeting.

The Vice-Chancellor welcomed all the members of the Executive Council and started the meeting.

Item No. 1: To confirm the minutes of the 17th meeting of the Executive Council held on December 21, 2018

The draft minutes of the meeting held on 21st December 2018 were sent to all the members. The copy of the minutes of the meeting held was tabled for confirmation. All the members were requested to inform for any correction, deletion or suggestions, if any.

While confirming the minutes, it was brought to the notice of the Chairman that the exact proposals and amount of the building projects approved had not been appeared in the minutes. The Chairman asked Secretary to update the Council. The Secretary informed the council that during last meeting of the council, the council had approved the following proposals.

Sr.No.	Name of the work	Estimated cost in lakhs	Built up area in sq. mtr	Structure
01	Incubation Centre	276.32	522.10	Ground Floor (G)
02	Heavy Machinery Lab	796.76	1669.14	GF only
03	Workshop Shed	796.76	1669.14	GF only
04	PG Research Centre	631.54	1305	GF
05	Teachers Training Centre	577.54	1185.98	G+1

“Resolved that with these modifications, the minutes of the meeting held on 21st December 2018 be and are approved.”

Item No. 2: Action Taken Report on the minutes of the 17th meeting of the Executive Council held on December 21, 2018

The copy of the Action Taken Report was tabled before the Executive Council. The Registrar briefed the Council about the Action Taken Report item-wise on the minutes of the 17th meeting of the Executive Council held on 21st December, 2018. The members noted the same.

“Resolved that the Action Taken Report be and is confirmed.”

Item No. 3: Review of Building and Construction Activities at University.

Hon. Vice-Chancellor briefed the council about following construction activities in the University.

1. Construction of concrete roads : The contractor has completed the due rectification work of the road. The remaining landscaping work will commence soon.
2. Ongoing girl’s Hostel : The 90% work of girl’s hostel is completed. Remaining work will be completed by 31st March 2019.

3. Also it was brought to the notice of the Executive Council that another construction work of second girl's hostel has been restarted and nearly 50% work of PCC is completed. The preparation of RCC footing is in progress.
4. Roofing work of all the buildings in the campus is in progress. The extension has been granted up to 30th June 2019.
5. Bituminous carpeting of internal roads in the University campus has been completed. The approval for additional cost of Rs. 17,13,061/- (Seventeen lakhs thirteen thousand and sixty one only) over and above has been approved as per recommendation of the Building and Works Committee.
6. It was also informed that the Solapur University has provided the land of 5 acres and the demarcation of the acquired land from survey department will be completed by 31st March 2019. The proposal for approval for constructing the SubCentre Building is pending with DTE for approval.
7. Acquisition of required land of 5 acres for the sub-Centre at Jalgaon, from NMU, is in progress.
8. Proposal for Internal Partition work of different laboratories is at the final stage.

The Executive Council noted the progress about the ongoing activities as mentioned above and resolved that the approval be given to the above points as per recommendation of the Building and Works committee.

Item No. 3.2 : OSD reports from each Centre and SubCentre

This point was differed since the OSD's were not present for the meeting.

Item No. 4: Examination Results Report for 2017-18 and 2018-19.

The Controller of Examinations presented the examination results for year 2017-18 and 2018-19. He informed the Council that delay has occurred while declaring the results. The basic main reason behind that delay was frequent power failures and poor internet connectivity at Main campus of the University and at various scanning and CAP centers especially during in the rainy season and even afterwards due to Mumbai-Goa road construction with very frequent cutting of the FO cables of BSNL.

The members discussed the same and expressed dissatisfaction for the result work. The Council also suggested to take immediate steps in improving the net connectivity and also to go for alternate options, if any.

Item No. 5: Qualification of Registrar, Finance Officer, Dy. Registrar, Estate Officer as per GR of 2008 for DBATU and Autonomous Colleges.

Dr. Deosarkar, I/c. Registrar presented the point before the council. It was brought to attention of the Council that in the previous meeting of the EC, the qualifications of the officers such as Registrar, Finance Officer and Controller of Examinations were approved by the EC for advertisements of these posts. The same were forwarded to the Government. However, a letter from the Desk Officer, has raised some points against those qualifications. The University has answered already those questions with appropriate supporting documents. However, the State Government had issued a GR in 2008 for autonomous institutes under TEQIP for qualifications

for all officers including, Registrar, Finance Officer and Controller of Examinations, and others. The Council suggested to take up the matter with the Government expeditiously.

The I/c Registrar also briefed the Council that the pay scale of the post of Registrar, Controller of examinations and Finance Officer are not parallel to the other State Universities. These pay scales need to be upgraded by the Government.

Also it was brought to the notice of the Executive Council that since the University is the only technological university of the State with its jurisdiction all over State and it has 4 Regional-Centers and 5 sub-Centers. In coming years the administrative load will increase. Looking into all these points, the pay scale of the post of the Registrar (in the Grade Pay of Rs.10,000/-) and Finance Officer (In the grade pay or Rs. 10000) should be upgraded. The Council discussed the same in detail.

“Resolved that the University shall take up steps for filling the positions expeditiously and proposal for upgradation of scales of Registrar, Finance Officer and Controller of Examinations in the Grade Pay of Rs. 10,000 be sent to the Government for its approval.

Item No. 6: Council of Architecture proposal for Establishing the Training Center at DBATU Campus.

Hon. Vice-Chancellor informed the Council that a request letter has been received from Council of Architecture to spare land/space for establishing “Centre of Excellence and Training Research” of CoA. Copy of the letter is attached herewith for reference and record.

The Council discussed the same. The council was of the opinion that this will be a good opportunity for the University to have a Centre of Excellence and Training Research Centre in the campus. The University has enough land to spare. Also the CoA is the autonomous statutory body of Government of India.

“Resolved that the permission may please be given for establishing the Training Centre at Dr. Babasaheb Ambedkar Technological University campus on lease basis or as per the State Government norms.”

Item No. 7: Committees Report on Finance Accounts and letter from Governor Office.

This point was differed since the reports from the respective committees were not received.

Item No. 8: Ordinances for approval (latest copy will be sent to all EC members)

Hon. Vice-Chancellor informed the Council that a Committee under the Chairmanship of Dr. Chaudhary was constituted to revise the ordinances. The Committee submitted its report and the same were sent to all the members through email. No comments were received from any members.

“Resolved that draft of ordinances be approved and sent to the Scrutiny Committee appointed by Government of Maharashtra under the Chairmanship of Dr. Mali, for scrutiny and modifications, if any.”

Item No.9: Action taken report on JBVC meeting held on 7th April, 2018

The Vice-Chancellor informed the Council that a meeting of JBVC was held on 7th April 2018 in Raj Bhavan. In the same meeting, various decisions were taken and the action taken report was asked from Governor’s office and State Government.

Accordingly, the University had taken various steps as per the direction and decisions in the same meeting. The copy of the action taken report was submitted to the office of the Governor and State Government. The copy of the same was tabled for the information of the Council. The Vice-Chancellor also informed that he had submitted his own self-performance appraisal report (SAR) to the Governor’s office. The copy shall be also circulated to the EC members. He also requested that a Committee of Government Nominees on the Executive Council be formed to review the SAR and send an independent report to the Governor and the State Government.

The Executive Council members noted the same and appreciated the actions taken by the Vice-Chancellor. The copy of the JBVC Action taken report is attached herewith as **Annexure – I** for reference and record.

Item No.10: Handover of IoPE to University. (Action plan Principal IoPE to present)

Dr. Deosarkar, I/c. Registrar requested Dr. Dabhade, Principal, Petrochemical Engineering Diploma Institute to present the item. Dr. Dabhade presented the item.

Dr. Dabhade informed the Executive Council that this hand over is pending since year 2004. In year 2004, Government of Maharashtra had sent a committee to finalise the matter. The Committee submitted its report and accordingly the University issued a notification regarding handover of Institute to the University. This matter was pending with Government since last 15 years. The employees of the Institute have been agitating and this issue was reopened. Accordingly the Government issued the directions to resolve the matter. This issue was also discussed in the 16th meeting of the Executive Council held on 16th November 2018.

Hon. Vice-Chancellor had directed to constitute a committee to prepare the action plan. Accordingly, the committee was constituted and subject wise action plan was submitted to the Registrar. The final Action Plan was put up before the Executive Council for its discussion and consideration.

The Council members discussed this issue at greater length.

- (i) The issue of common seniority list of the non-teaching staff was discussed. The Principal informed the Council that since inception the seniority of the non-teaching staff has been commonly maintained.

- (ii) The teaching staff identity at Diploma Level will have to be maintained separate from Degree Level teachers, since the cadres, pay scales and level of professional duties at the time of entering the services and in duties in service are different. Therefore, no common seniority list can be prepared for teaching staff.
- (iii) The issue of Merging of account heads was discussed since Diploma institute and University have been treated separately by the DTE for the funding so far. A proposal for merging the accounts has been prepared as per the Directive from the State Government and put up before the council. The account status of Institute for receiving the grants under the head 2203 0158 (Assistance to Non-Government Polytechnics) be merged into the University accounts under the head 2203 0523 (Maintenance grant of Dr. Babasaheb Ambedkar Technological University) at the DTE level and the single balance sheet will be operative from next financial year 2019-2020. However, due diligence will have to be conducted on accounts of both, the University and the Institute, using experts in financial and accounting, for the merger of the accounts along with assets identification and registration.
- (iv) It was also discussed that the Positions of the Institute must be transferred to the University as part of the merging of account heads. The proposal for the same will have to sent to the Government for changes in record and bringing the positions under the University for e-SEVARTH.
- (v) The equivalence of the post of Principal and those of HoDs in the polytechnic was also discussed. However, the Council members pointed out that the pay scales and job responsibilities of the HoD posts are not equal to the Head of University department.

The Council resolved that the common seniority of non-teaching staff of the University and Institute be accepted.

The Council further resolved that the teaching staff identity at Diploma Level be kept separate from the Degree Level Teaching staff at the University Departments with separate seniority lists. The Council further resolved that the proposal of common account head for the University and Institute be sent to Government of Maharashtra along with transfer of the staff positions immediately.

The Council further resolved that all the administrative matters related to institute be commonly administered by the University.

The Council further resolved that the University's and Institute's accounts be maintained commonly and a single balance sheet be prepared from the next financial year 2019-20 with due diligence conducted on the accounts of the University and the Institute and Assets by an expert committee.

The Council resolved that the Action Plan received from the Principal of Diploma Institute be accepted excluding the administration and accounts matters. The revised plan on administration and accounts be brought to Council in the next Council meeting

Item No.11: To review the activities under TEQIP-III.
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Dr. Desoarkar, IPD, TEQIP presented about the TEQIP activities before the Council. Copy of the activities is attached herewith for the information and record as **Annexure - II**

The Executive Council members noted the same and expressed satisfaction.

12.1 Budget 2019-20 for the University

The I/c. Finance Officer was requested to present the budget for the year 2019-20 Accordingly Dr. Sathe, I/C finance officer presented the budget before the Council. He also informed the Council that this budget has to be approved by the Finance Committee. Hon. Vice-Chancellor directed the I/c. Finance Officer that the budget be presented in the next meeting since it has to be approved by the Finance Committee and the tenure of the present Vice-Chancellor is also coming to an end in ten days. It will be appropriate to get it approved in the EC next meeting. The FO also informed that many members of the Budget Committee had not attended the meetings. The Council resolved to reformulate the Budget Committee with the following members.

1. Finance Officer, Convener
2. Dean
3. Board of Directors Representative
4. HOD Representative
5. Controller of Examinations
6. Chairman, CDC
7. Director, ICT
8. Registrar, Invitee
9. Chief Accountant

12.2 Approval to Annual Account of 2017-18.

The I/c. Finance Officer presented the annual accounts of 2017-18 before the Executive Council for its approval. He informed the council that, these annual accounts have been audited by the auditor appointed and also approved by the Finance Committee. Since the Finance Committee has approved the same, the Council resolved to approve the audited annual accounts of 2017-18.

However, the Council raised several points on the format of the accounts presentation. The Council instructed that the various entries in account Statement be re-categorized as per the standard accounting practices and standard balance sheet be prepared. The University should appoint appropriate party by following due procedure for restructuring the accounts and assets.

The Council resolved that the accounts must be restructured in 2018-19 and 2019-20 appropriately with appointment of experts/ consultants when merging of the accounts is planned with Diploma Institute, with appropriate due diligence on financials of both entities and asset registers.

12.3. Appointment of Statutory Auditor

The University has published an advertisement for appointment of the Statutory Auditor. The Interviews were conducted by the subcommittee of the Finance Committee. The report of the Committee was tabled. The Council discussed the same.

While discussing it was pointed that this point has to be approved by the Finance Committee first and then only it should be brought before the Council for its approval. The Council directed the I/c. Finance Officer to get the approval of Finance Committee and then proposal be brought before the Executive Council in the ensuing meeting.

Item No.13: Any other point with the permission of the Chair.

13.1 Disposal of written Answer books

The Controller of Examinations informed the members that approximately 1.5 lakh used answer books of previous Academic Year were scanned and the results are already declared. The number is likely to be increased every semester and for the current semester the number of used answer papers is expected to be 1.3 lakhs (i.e about 2.6 lakhs answer books for the Academic Year 2018-19). Right now, scanning centers are only at three locations namely at Lonere, Kolhapur (Vathar), and Jalgaon. Out of which the scanning centers are being run in a rented premise at Kolhapur (Vathar), and Jalgaon. Hence, there are problems with keeping these scanned answer papers at these centers for longer duration.

Moreover, it may please be noted that the University has adopted the digital evaluation. Thus each paper is scanned before evaluation and soft copies of the answer papers are always available which can be used as evidence in case of any discrepancies or any request for the students for verification, if any.

In view of the above mentioned facts, it is requested to suggest and formulate the policy for disposal of used/written Answer books at regular intervals. The Academic Council has already suggested to dispose of the used/written Answer books after one year after declaration of results.

The Executive Council members agreed to the point to dispose of the used/written answer papers after one year after the declaration of results.

“Resolved that the used/written Answer books be disposed of after one year of declaration of results by following due procedure.”

13.2 Printed Grade sheet to the students

The University had taken a decision of publishing the grade cards in digital forms only in the last meeting of the Council. A few of the Council members raised the issue about the difficulties incurred to the students while applying for various scholarships and loan schemes. The grade sheet is a mandatory document and the University should provide it to the students. All other universities are also providing the grade sheet in physical form. The Council agreed to the real difficulty.

Resolved that the Grade sheets be made available to the students in physical form.

13.3 To brief about Selection of Principal of Affiliated Colleges

Dr. Katti, I/c, Dean informed the council that the following colleges have been permitted to publish advertisement and for the selection of Principal. Accordingly, the interviews for the selection of Principals were held at University main campus and have been completed during 14-15 February 2019 through Selection Committees which have recommended suitable candidates for the post of Principal, as under :-

- **Rayat Shikshan Santha's "Karmaveer Bhaurao Patil College of Engineering," Satara**

Dr. Abdulrashid Chand Attar

- **Shetkari Shikhan Prasarak Mandals "Jaywant College of Engineering & Management"**

Dr. Udaysinh Shankarrao Sutar

- **Indrayani Vidya Mandir's - Indrayani Institute of Pharmaceutical Education & Research**

Dr. Brijendra Brajmohan Jain

- **M B E Society's M S Bidwe College of Engineering Latur**

The college did not participate, as the matter of appointment of full time Principal has been challenged in the Hon. High Court.

The Council resolved that the above names be recommended to the respective management for the appointment of Principal in the respective institutions for the period of Five years from the date of appointment in the respective Institutions.

The meeting ended with vote of thanks to the Chair.